



Executive Cabinet

Agenda and Reports

For consideration on

**Thursday, 21st February
2013**

In the Council Chamber, Town Hall, Chorley

At 6.00 pm

PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT EXECUTIVE CABINET MEETINGS

- Questions should be submitted to the Democratic Services Section by midday, two working days prior to each Executive Cabinet meeting to allow time to prepare appropriate responses and investigate the issue if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting.
- The question to be answered by the Executive Member with responsibility for the service area or whoever is most appropriate.
- On receiving a reply the member of the public will be allowed to ask one supplementary question.
- Members of the public will be able to stay for the rest of the meeting should they so wish but will not be able to speak on any other agenda item upon using their allocated 3 minutes.

PROCEDURE FOR 'CALL-IN' OF EXECUTIVE DECISIONS

- Each of the executive decisions taken at the Executive Cabinet meeting are subject to the adopted 'call-in' procedure within 10 working days of the Executive Cabinet meeting at which the decision is made, unless the decision has been implemented as a matter of urgency.
- Guidance on the 'call-in' procedure can be accessed through the following internet link:
<http://chorley.gov.uk/Pages/AtoZ/K-O/Overview-and-Scrutiny.aspx>
- If you require clarification of the 'call-in' procedure or further information, please contact either:
Ruth Rimmington (Tel: 01257 515118; E-Mail: ruth.rimmington@chorley.gov.uk) or
Carol Russell (Tel: 01257 515196, E-Mail: carol.russell@chorley.gov.uk)
in the Democratic Services Section.

13 February 2013

Dear Councillor

EXECUTIVE CABINET - THURSDAY, 21ST FEBRUARY 2013

You are invited to attend a meeting of the Executive Cabinet to be held in the Council Chamber, Town Hall, Chorley on Thursday, 21st February 2013 at 6.00 pm.

AGENDA

1. **Apologies for absence**

2. **Minutes (Pages 1 - 6)**

To confirm as a correct record the minutes of the meeting of the Executive Cabinet held on 17 January 2013 (enclosed).

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item(s) on the agenda will be asked to put their question(s) to the respective Executive Member(s). Each member of the public will be allowed to ask one supplementary question within his/her allocated 3 minutes.

ITEM OF EXECUTIVE LEADER AND EXECUTIVE MEMBER (ECONOMIC DEVELOPMENT AND GOVERNANCE) (INTRODUCED BY COUNCILLOR ALISTAIR BRADLEY)

5. **Neighbourhood Working - Private Property Improvement Scheme (Pages 7 - 10)**

To receive and consider the report of the Chief Executive (enclosed).

ITEM OF DEPUTY EXECUTIVE LEADER AND EXECUTIVE MEMBER (RESOURCES, POLICY AND PERFORMANCE) (INTRODUCED COUNCILLOR PETER WILSON)

6. **Chorley Council Performance Monitoring - Third quarter 2012/13** (Pages 11 - 18)

To receive and consider the report of the Chief Executive (enclosed).

7. **Chorley Partnership Performance Monitoring - Third quarter 2012/13** (Pages 19 - 24)

To receive and consider the report of the Chief Executive (enclosed).

8. **General Fund Revenue and Capital Budget and Council Tax 2013/14**

To receive and consider the report of the Executive (enclosed separately).

9. **Revenue Budget Monitoring 2012/13 Report 3 (End of December 2012)** (Pages 25 - 32)

To receive and consider the report of the Chief Executive (enclosed).

10. **Capital Programme Monitoring 2012/13 and Capital Programme 2013/14 to 2015/16** (Pages 33 - 42)

To receive and consider the report of the Chief Executive (enclosed).

ITEM OF EXECUTIVE MEMBER (HOMES AND BUSINESS) (INTRODUCED BY COUNCILLOR ADRIAN LOWE)

11. **Lancashire Single Homelessness Initiative** (Pages 43 - 50)

To receive and consider the report of the Director of the Partnerships, Planning and Policy (enclosed).

ITEM OF EXECUTIVE MEMBER (LDF AND PLANNING) (INTRODUCED BY COUNCILLOR DENNIS EDGERLEY)

12. **Draft Central Lancashire Highways and Transport Masterplan January 2013** (Pages 51 - 56)

To receive and consider the report of the Director of Partnerships, Planning and Policy (enclosed).

13. **Exclusion of the Public and Press**

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

ITEM OF DEPUTY EXECUTIVE LEADER AND EXECUTIVE MEMBER (RESOURCES, POLICY AND PERFORMANCE) (INTRODUCED COUNCILLOR PETER WILSON)

14. **Outcome for procurement of Hybrid Mail** (Pages 57 - 60)

To receive and consider the report of the Chief Executive (enclosed).

15. **Proposed Disposal of Council Land at Hodder Avenue, Chorley** (Pages 61 - 66)

To receive and consider the report of the Director of Partnerships, Planning and Policy (enclosed).

16. **Restructuring of Shared Assurance Services** (Pages 67 - 74)

To receive and consider the report of the Chief Executive (enclosed).

17. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Gary Hall
Chief Executive

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Distribution

1. Agenda and reports to all Members of the Executive Cabinet, Lead Members and Directors Team for attendance.

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આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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Executive Cabinet

Minutes of meeting held on Thursday, 17 January 2013

Present: Councillor Alistair Bradley (Executive Leader in the Chair), Councillor Peter Wilson (Deputy Leader of the Council) and Councillors Beverley Murray, Terry Brown, Dennis Edgerley and Adrian Lowe

Also in attendance

Lead Members: Councillors Julia Berry, Danny Gee and Marion Lowe

Other Members: Councillors Eric Bell, Henry Caunce, John Dalton, Alison Hansford, Harold Heaton, Steve Holgate, Keith Iddon, Paul Leadbetter, June Molyneux, Mick Muncaster, Geoffrey Russell, Rosie Russell and John Walker

Officers: Gary Hall (Chief Executive), Lesley-Ann Fenton (Director of Partnerships, Planning and Policy), Jamie Carson (Director of People and Places), Chris Moister (Head of Governance), Susan Guinness (Head of Shared Financial Services), Jamie Dixon (Head of Streetscene and Leisure Contracts), Victoria Willett (Partnership Officer), Andrew Daniels (Communications Manager) and Ruth Rimmington (Democratic and Member Services Officer)

Members of the public: None.

13.EC.1 APOLOGIES FOR ABSENCE

No apologies for absence were submitted.

13.EC.2 MINUTES

RESOLVED - The minutes of the meeting of the Executive Cabinet held on 13 December 2012 be confirmed as a correct record and signed by the Executive Leader.

13.EC.3 DECLARATIONS OF ANY INTERESTS

No Members declared an interest in respect of items on the agenda.

13.EC.4 PUBLIC QUESTIONS

The Executive Leader reported that there had been no requests from members of the public to speak on any of the meeting's agenda items.

13.EC.5 BUDGET AND MEDIUM TERM FINANCIAL STRATEGY

The Executive Member for Resources, Policy and Performance presented a report which set out the budget position for 2013/14 and forecast for the following two years to 2015/16. The report also presented the relevant proposals in respect of potential investment in the Council's Corporate Strategy priorities in 2013/14, increasing budget resilience in the longer term and budget consultation.

The information provided for the budget consultation was more detailed than in previous years. The proposals aimed to provide a budget which was sustainable and took a long term view to take into account the uncertainty facing local government finance settlements. The proposals also delivered projects to achieve the priorities of the administration, in the Town Centre, within neighbourhoods and relating to jobs and investment.

The Medium Term Financial Strategy (MTFS) had been updated as there had been a number of significant changes locally, and within the public finance sector nationally during 2012/13. The main changes had been the election of a new administration in May 2012 and the first updated Local Government Finance Settlement since the

Comprehensive Spending Review 2010 which published confirmation of actual core funding levels for 2013/14 and 2014/15. In addition there had been wide ranging changes to fundamental public finance funding regimes, namely Council Tax Support and Business Rates Retention.

The recent Local Government Finance Settlement reductions had resulted in an anticipated increased budget deficit over the next three years (summarised in the report) despite the fact that early preparation for further funding reduction had realised budgetary savings totalling £0.816m during this year. The latest budget position was based on the key assumptions set out within the report.

In response to a query it was clarified that the New Homes Bonus had not been included within the base budget. This income was dependant on the number of houses built each year and it was not possible to forecast this. It was also not known how long the New Homes Bonus would remain as a funding stream. The New Homes Bonus was a one off payment per property but there was a year on year service delivery financial implication for the Council.

More detail would be available about specific projects within the report to be submitted to Council on 28 February, although some projects had already begun. This included the purchase of key Town Centre sites. The aim of this project was to have influence over the nature of the business to widen to variety of shops on offer. This was also an opportunity for the Council to generate a revenue income which was important. There were plans to include the private sector in the Town Centre masterplan and utilise expertise and resources where possible.

Members discussed the proactive hit team and noted that the team would focus on areas which required attention. There would be a proactive approach in relation to tree maintenance, in the hope that trees would not become unmanageable. There was a wish to involve as many agencies as possible with skip days, including Registered Social Landlords, to increase the positive impact of these events. There were links here to the work currently ongoing in relation to civic pride.

The Executive Leader stressed the importance of generating funding streams independently of grants from the Government, given the uncertainty regarding the future of local government finance. Other local authorities had become reliant on funding streams and were now struggling as the Government had withdrawn these streams. It was also important to create job opportunities for people and enable them to contribute.

Part of the consultation would include a demonstration of how services could be improved for a small cost. Consultation would invite responses from residents, partners, parish groups and other stakeholders through a variety of methods including a short survey (available both in hard copy and online) and events in the community such as the Flat Iron market. Feedback received from the consultation would inform the budget proposals put forward to Council in February.

Decision made

Approval to start the Budget Consultation process based on the contents of the report.

Reason(s) for decision

To progress the Council's 2013/14 Budget Setting process to achieve an approved and balanced budget.

Alternative option(s) considered and rejected

Setting the budget is a statutory responsibility.

13.EC.6 CAPITAL PROGRAMME MONITORING 2012/13 AND 2013/14-2015/16 PROGRAMME

The Executive Member for Resources, Policy and Performance explained that the report updated the Capital Programme for 2012/13 to take account of proposed budget changes and the rephasing of expenditure between years. The report also updated capital budgets for 2013/14 and 2014/15 and added estimated budgets for 2015/16.

Executive Cabinet in November recommended the 2012/13 to 2014/15 Capital Programme should be increased in respect of additional refuse and recycling bins; Housing renewal, funded by a repaid grant; and minor improvements were transferred to the revenue budget.

The 2012/13 Capital Programme would now be reduced. The reduction consisted of £224,460 additional expenditure less £68,470 transferred to the revenue budget and £728,410 rephased to later years.

The 2013/14 Capital Programme would be increased to take account of the net rephasing of expenditure, and grossing up the Disabled Facilities Grants (DFGs) budget by to include costs funded by housing associations. The 2014/15 Capital Programme would be increased as a result of rephasing budgets and resources, and grossing up the DFGs budget.

The 2015/16 Capital Programme would consist of the regular commitments. These would be Asset Improvements, DFGs, Leisure Centre Improvements and Refuse and Recycling Bins.

Decision made

- 1. That the Council be recommended to approve the proposed amendments to the Capital Programme for 2012/13, as presented in columns (2) and (3) of Appendix 1.**
- 2. That the Council be recommended to approve the proposed amendments to the Capital Programmes for 2013/14 to 2015/16, as presented in columns (2), (3), (6), (7), (10) and (11) of Appendix 2.**

Reason(s) for decision

1. The 2012/13 Capital Programme should be increased to include the demolition of the Clayton Brook public house and landscaping of the site, at an estimated cost of £82,500. This would be financed with funds receivable on termination of the lease.
2. An additional allocation of £95,230 Government funding for Disabled Facilities grants has been awarded in 2012/13. In addition, the DFG budgets for 2012/13 to 2015/16 should be grossed up to include the estimated costs expected to be funded by housing associations.
3. The budget for the access road improvements at Duxbury Golf Course should be grossed up to £101,850 to include expenditure to be funded with an external contribution. A Play and Recreation Fund scheme at Longfield Avenue Coppull should also be increased by £11,000 to include external funding.
4. The Asset Improvements budget should be reduced by £68,470 to cover minor office improvements and furniture purchases charged to the revenue budget.
5. Other budgets in 2012/13 should be reduced by a net total of £728,410 due to rephasing of expenditure, as presented in column (2) of Appendix 1.
6. The Capital Programmes for 2013/14 to 2015/16 should be updated to take account of the rephasing of expenditure, and grossing up DFG budgets by £68,670 each year. In addition, the financing of the provisional budgets for 2015/16 should be considered. Apart from grants for housing expenditure

receivable in 2015/16 or rephased from 2012/13, the only source of funding assumed at present is prudential borrowing.

Alternative option(s) considered and rejected

None.

13.EC.7 CONSULTATION ON DELIVERING THE GOVERNMENT'S POLICIES TO CUT ALCOHOL FUELLED CRIME AND ANTI-SOCIAL BEHAVIOUR

The Executive Member (Places) outlined the Council's draft response to the Government's consultation exercise to hear views on their proposals to cut alcohol fuelled crime and anti-social behaviour.

All measures in the consultation would require legislation. The consultation applied to England and Wales and the consultation ran for 10 weeks until 6 February 2013. The consultation covered:

- A minimum unit price for alcohol.
- A ban on multi-buy promotions in the off-trade.
- Reviewing the mandatory licensing conditions
- Health as a licensing objective for cumulative impact policies
- Freeing up responsible businesses

Members noted that this was a big problem and that any measures that would have a positive impact of this problem should be welcomed. However, information on how any measures would be administered and enforced would be required from the Government. These issues would be taken up by the Lancashire Licensing Officers group response to the Consultation.

Decision made

Approval that the suggested responses in paragraphs 15, 16, 17, 18, 24, 25, 26, 27, 31, 32, 33, 34, 41, 42 and 43 form the Council's response to the consultation.

Reason(s) for decision

If the recommendations are approved, it will ensure the Council's views are considered as part of the consultation exercise.

Alternative option(s) considered and rejected

Not to respond to the consultation.

13.EC.8 CHANGES TO THE LANCASHIRE WASTE MANAGEMENT COST SHARE AGREEMENT

The Executive Member (Places) presented a report which informed Members that Lancashire County Council (LCC) were seeking to reduce the waste management cost share payment the Council received. The report set out other alternatives the Council had considered to reduce the financial impact of this.

Chorley Council was a waste collection authority whilst Lancashire County Council was a waste disposal authority. To encourage waste collection authorities to adopt the Lancashire Waste Strategy and provide kerbside recycling collection services LCC had offered a funding stream known as cost share. The agreement was for ten years and ends in March 2014.

The current cost share payment was based on property numbers provided the property had access to a fortnightly kerbside collection service for recyclable material, garden waste if the property had a garden and residual waste. The payment was uplifted each year by RPIX and grew in accordance with the number of new properties, typically 500 to 600 per year in Chorley. As part of the cost share agreement the Council also received a loss of income payment each year as material

was now delivered direct to Farington Waste Technology Park for processing. This payment was also subject to an annual uplift. The Council would receive a total of £ 1.02m in 2012/13 through cost share.

The cost share option offered greater financial certainty to the Council compared to recycling credits which were subject to fluctuation as they were calculated using the weight of recyclable waste collected.

Members expressed concern that Chorley appeared to be in a detrimental position because of the higher number of new homes being built in the Borough than other local authorities. There was concern that authorities were being treated differently and that the distribution mechanism was flawed as Chorley had excellent recycling rates where other authorities, receiving the same payment, did not. Negotiations on this matter would continue.

Decision made

- 1. Acceptance of Lancashire County Council's cost share proposal of a front loaded payment profile for five years until March 2018 totalling £4.8m.**
- 2. The acceptance was subject to the outcome of the recycling credit review LCC have indicated would take place after May 2013.**
- 3. Chorley Council to continue to press for an increase in payment related to annual property growth and to arrange a meeting with Councillors from both Authorities to discuss this issue.**

Reason(s) for decision

LCC have indicated that if the revised cost share payment is not accepted the current arrangement would run to March 2014 and then terminate. It is unclear what level of alternative payment would be offered. LCC are keen to establish if the Council wish to accept the offer so they can accommodate it into their budget planning process.

Alternative option(s) considered and rejected

Recycling credits were considered as an alternative funding stream but as explained in the report this is not considered viable based on the uncertainty of the payment level.

13.EC.9 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED - To exclude the press and public for the following items of business on the ground that it involved the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

13.EC.10 APPROVAL FOR THE CONTRACT AWARD PROCEDURE AND EVALUATION CRITERIA FOR ALL SEASONS LEISURE CENTRE RESEALING OF ROOF BEAMS

The Executive Member (Resources, Policy and Performance) advised the confidential report sought approval for the award procedure and evaluation criteria for the contract for resealing the roof beams in the swimming pool hall at All Seasons leisure centre.

Members noted that this was specialised work.

Decision made

- 1. Approval of the procurement approach of advertising tenders through the Chest e-tendering system using an open invitation.**
- 2. Tenders to be evaluated using a pre qualification questionnaire (PQQ) and then all bids that pass this stage to be evaluated to establish the most economically advantageous tender based on 70% cost, 30% quality.**

Reason(s) for decision

Under the Council's Contract Procedure Rules approval by the Executive Cabinet of contract award procedure and evaluation criteria for tenders greater than £75,000 in value is required.

Alternative option(s) considered and rejected

To not agree contract award procedure and evaluation criteria would fail to comply with the Council Procurement rules.

13.EC.11 GOVERNANCE BUSINESS TRANSFORMATION

The Executive Member (Resources, Policy and Performance) presented a confidential report which updated Members on a business transformation review of Governance undertaken by the Head of Service. The report sought authority to implement changes to the Services Base Budget and commence the process for undertaking a re-structure of the staffing of the service.

Decision made

1. **Approval granted that the proposed changes to the Governance Base Budget be for implementation in 2013/14.**
2. **Approval granted for consultation on the staff structure proposed in Appendix 1.**
3. **Delegated authority granted to the Executive Member (Resources, Policy and Performance) to approve implementation of the structure following the consultation responses being received.**

Reason(s) for decision

The proposals will ensure the continuation of a high level of service from Governance and make budget savings in support of the Council's transformation strategy.

Alternative option(s) considered and rejected

Not to undertake and changes. This neither meets the changing needs of the authority nor addresses the need to make budget savings.

Executive Leader



Report of	Meeting	Date
Chief Executive (Introduced by the Executive Leader)	Executive Cabinet	21 February 2013

NEIGHBOURHOOD WORKING – PRIVATE PROPERTY IMPROVEMENT SCHEME

PURPOSE OF REPORT

1. To obtain approval to recommend to Council the adoption of a scheme and supporting policy to address issues of privately owned accommodation in a poor state of repair but where the threshold for statutory nuisance enforcement or planning enforcement is not met.

RECOMMENDATION(S)

2. That Executive Cabinet recommend to Full Council the adoption of a trial scheme and supporting policy, based on the principles outlined in this report, to address amenity issues that arise as a result of privately owned properties that are in poor repair.

EXECUTIVE SUMMARY OF REPORT

3. Many members have received or are aware of complaints about privately owned properties in the Borough that are considered by neighbours to be a nuisance to neighbours as a result of their condition.
4. The Council have statutory powers within Environmental Health, Building Control, Planning and Housing legislation which can be used to address some of these issues when they constitute a statutory nuisance; are a danger to the public or other residents; or are sufficiently detrimental to the amenity of the neighbourhood.
5. There is a gap however where the condition of the property is not sufficiently poor to trigger the Council's statutory responsibilities, but is poor enough to cause issues to the neighbours.
6. It is proposed that a scheme be introduced to provide a process for considering these properties and in appropriate cases, and with the property owners consent to undertake works to address the issues raised. It is further proposed that the property owner should fund the works or provide security for the cost of the works.
7. This would be a pilot scheme with a budget provided for 1 year of operation with its operation subject to review. If this recommendation is approved budget provision will be brought within the papers before Special Council on 28 February next.

Confidential report Please bold as appropriate	Yes	No
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Key Decision? Please bold as appropriate	Yes	No
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REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

- 8. The proposed scheme ties into the Neighbourhood Working agenda. It has some links to ensuring that properties remain in occupation to provide continuation of housing provision in the borough.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- 9. Do nothing to address this issue. For the reasons within this report it is felt appropriate to take this action.

CORPORATE PRIORITIES

- 10. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	X	A strong local economy	
Clean, safe and healthy communities	X	An ambitious council that does more to meet the needs of residents and the local area	

BACKGROUND

- 11. Members will be aware, either by direct reporting to them or anecdotal evidence from colleagues, of privately owned properties within the borough that are the cause of concern to their neighbours. The properties may be of poor visual appearance with overgrown or poorly maintained gardens, boarded up windows, or more serious problems.
- 12. It is proposed to set up a scheme to address these issues.
- 13. The Council have statutory powers to take action on statutory nuisances and dangerous buildings. There are also powers to take action in relation to tenanted and empty buildings. It is not intended to cover these issues within the scope of this scheme although it will be part of the proposed process to ensure a co-ordinated response across the Council teams that have responsibility for statutory action. to ensure that statutory action is not appropriate.
- 14. The scheme will be the “last resort” it is not to be used to deal with minor issues or civil disputes between neighbours.
- 15. The scheme will not be used to undertake maintenance or improvement that should properly have been done by the registered owner of the property and has been left undone through indolence or neglect.
- 16. The scheme is to provide support to those who are unable to undertake the works themselves due to disability, infirmity or severe financial hardship. Owners will have to engage with the Council to trigger the scheme and will have to co-operate with the Council at all times.

PRINCIPLES OF THE SCHEME

- 17. Principle 1
The scheme will provide for the co-ordination of the Council’s approach to complaints concerning privately owned owner/occupier properties. It will not address rented properties nor vacant properties. What constitutes occupation will be defined in the policy.
- 18. Principle 2
The priority of the scheme will be enabling the owner/occupier to self help by signposting to different agencies (both in the Council and external) who can provide assistance.

19. Principle 3
The subject property must be adversely affecting the quality of life of residents in excess of the immediate neighbours (ie not just those whose properties share a boundary).
20. Principle 4
The scheme will not address issues of anti-social behaviour.
21. Principle 5
The scheme will assist those who wish for an improvement to their property but are not in a position to help themselves due to disability, infirmity or severe financial hardship.

OPERATION OF THE SCHEME

22. Step 1 – Signposting
The first stage of the proposed scheme is to signpost the resident who is the subject of the complaint to bodies which can assist. These will include but not be limited to:-
- a. Adult Services at LCC
 - b. Voluntary Sector Organisations
 - c. The Spice Scheme
 - d. Credit Union
 - e. Internal Council Teams
- The first stage will be about the resident “self-helping”. Should they fail to demonstrate that they have properly engaged with these services they will not be permitted to progress to step 2.
Running along side this process the Council will also consider their statutory responsibilities and whether they should be undertaking works under statutory powers.
23. Step 2 – Assessment of Need of Work
If the Council are satisfied that the resident has properly taken all the steps they can to resolve the issue through engagement with other support agencies they will assess the need for the work.
The scheme is not to resolve neighbour disputes or to simply improve someone’s home but to provide support to neighbourhoods as a whole. The subject issue must have an impact on not just the bounding properties but the street scene as a whole. A recommendation will be made by a Council Officer on the appropriateness of intervention but ultimately will the decision will lie with the Council Executive.
The Council will also consider using planning powers under the Town and Country Planning Act 1990 where there is a clear impact on amenity that is not a statutory nuisance but the owner has the means to undertake the work.
24. Step 3 – Eligibility Criteria
In order to be eligible to access the Scheme the resident must engage fully with the Council and have discharged their obligations under step 1. In addition the resident must be unable to do the works (or arrange for them to be done) themselves due to
- a. Disability;or
 - b. Infirmity; or
 - c. Severe Financial Hardship.
- This scheme should not simply be seen as a cure for wilfull neglect. It is to assist those whose inability to maintain their home is impacting on their neighbourhood. What constitutes Severe Financial Hardship will be defined by the Policy.
In order to benefit from the Scheme the resident must own the property and have done so for a period of at least 3 years.
Residents will only be able to use the scheme once.

25. Step 4 – Service Provision

Wherever possible, the Council will undertake works themselves using existing resources. However, when this is not possible or appropriate, works will be undertaken by an appropriate contractor. The Council will prepare and maintain a list of approved / appropriate contractors.

26. Step 5 – Limit on Financial Assistance

This Scheme should not be perceived as supplementing substantial works. As a result, the value of any works undertaken under the scheme will be capped at £7,500.00. Works undertaken by the Council within existing resources will be charged at cost and hourly rates will be defined in the policy for clarity.

27. Step 6 – Repayment

The Scheme recognises that its purpose is not simply to provide an avenue for residents to improve their home. They will be expected to repay to the Council the financial value of the works undertaken. Repayment scheme will be arranged with the Council. In exceptional cases, the debt can be secured as a charge against the property, to be discharged on any sale or transfer.

IMPLICATIONS OF REPORT

28. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	X	Customer Services	X
Human Resources		Equality and Diversity	
Legal	X	Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

COMMENTS OF THE STATUTORY FINANCE OFFICER

29. The report sets out that the scheme will be for a trial period. Resources have been allocated on a non-recurrent basis in the budget of 2013/14 totally £50,000.

COMMENTS OF THE MONITORING OFFICER

30. The scheme itself will be contract based between the Council and home owner. Care must be taken to ensure that the scheme is compliant with financial industry standards and requirements.

GARY HALL
CHIEF EXECUTIVE

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Chris Moister	5160	11 February 2013	***



Report of	Meeting	Date
Chief Executive (Introduced by the Executive Member for Resources, Policy and Performance)	Executive Cabinet	21 February 2013

CHORLEY COUNCIL PERFORMANCE MONITORING - THIRD QUARTER 2012/2013

PURPOSE OF REPORT

1. This monitoring report sets out the performance against the delivery of the Corporate Strategy and key performance indicators during the third quarter of 2012/13, 1 October to 31 December 2012.

RECOMMENDATION(S)

2. That the report be noted.

EXECUTIVE SUMMARY OF REPORT

3. This report sets out performance against the Corporate Strategy and key performance indicators for the third quarter of 2012/13, 1 October to 31 December 2012. Performance is assessed based on the delivery of key projects, against the measures in the 2012/13 – 2015/16 Corporate Strategy and key service delivery measures.
4. Overall performance of new key projects is excellent, with all of the projects on track or scheduled to start later in the year.
5. Overall performance on the Corporate Strategy measures and key service delivery indicators is good. 88% of the Corporate Strategy measures are performing above target or within the 5% tolerance, and 80% of the key service measures are performing above target or within the 5% tolerance.
6. The Corporate Strategy measure performing below target is the percentage of customers dissatisfied with the way they were treated by the Council, and an action plan has been developed to outline what action will be taken to improve performance.
7. The key service delivery measure performing below target is the processing of minor planning applications and again an action plan is included within the report that outlines what actions are being taken to improve performance.

Confidential report Please bold as appropriate	Yes	No
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Key Decision? Please bold as appropriate	Yes	No
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REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

- 8. To facilitate the on-going analysis and management of the Council’s performance in delivering the Corporate Strategy.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- 9. None

CORPORATE PRIORITIES

- 10. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	x	A strong local economy	x
Clean, safe and healthy communities	x	An ambitious council that does more to meet the needs of residents and the local area	x

BACKGROUND

- 11. The Corporate Strategy is the key strategic document for the authority and includes performance indicators and key projects which focus on delivering the Council’s four priorities. The Corporate Strategy also continues to align to the priorities set out in Chorley’s sustainable community strategy, delivery of which is taken forward by the Chorley Partnership.
- 12. This report includes an update on the new key projects and targets set out in the 2012/13 – 2015/16 Corporate Strategy.

PERFORMANCE OF KEY PROJECTS

- 13. Following the refresh of the Corporate Strategy in November, there are 20 key projects for 2012/13 – 2015/16. At the end of the third quarter overall performance of key projects is excellent. All of the 20 projects (100%) are either on track or scheduled to start later in the year.

14. At the end of the third quarter, fourteen projects (70%) were rated green, meaning that they are progressing according to timescale and plan:
- Produce an inward investment plan
 - Implement a joint employment initiative with Runshaw College
 - Develop a town centre master plan
 - Implement a programme to support the expansion of local businesses
 - Trial re-opening of Market Street
 - Introduce local solutions to address homelessness
 - Produce a development plan for Astley Park
 - Chorley sports village
 - Launch the civic pride campaign
 - Migrate services into the front office
 - Deliver a project to improve the productivity of council services
 - Establish a Chorley Council Youth Council
 - Tackling fuel poverty
 - Deliver affordable homes through the use of council assets
15. Six projects (30%) had not started by the end of the third quarter, as they are scheduled to start later in the year in order to balance out project work with core business and manage staff capacity.

PERFORMANCE OF CORPORATE STRATEGY MEASURES

16. At the end of the third quarter, it is possible to report on 8 of the key performance indicators within the Corporate Strategy. Performance in those indicators is good, with 7 (88%) performing on or better than target. The full outturn information for the performance indicators is included at Appendix A.
17. The following indicators are performing better than target:
- Overall employment rate
 - The % of 16-18 year olds who are not in education, employment or training (NEET)
 - % of domestic violence detections
 - The number of visits to Council's leisure centres
 - Number of young people taking part in 'Get Up and Go' activities
 - Number of homelessness preventions and reliefs
 - Number of jobs created through targeted interventions*

*This is a baseline indicator in order to establish a meaningful target

18. One indicator (12%) performed below target; this is the percentage of customers dissatisfied with the service they have received from the Council.
19. The table below gives the reasons for this worse than anticipated performance, and the steps that are being taken to improve performance:

Performance Indicator		Target	Performance
% of customers dissatisfied with the way they were treated by the Council		20%	31.1%
Reason below target	In order to reduce the amount of staff time taken and increase the amount of information provided, an email survey has replaced the existing face to face and telephone survey. The questions provide a greater opportunity for users to express dissatisfaction. This approach may result in a slightly more negative response as the feedback is no longer provided to a person. Analysis shows that the largest area of dissatisfaction is when customers are not receiving a response to their enquiry after the initial acknowledgement, or the service request is not completed.		
Action required	This information is being reported to Strategy Group on a monthly basis; including the customers own comments, broken down by service so that those areas of most concern are highlighted. The information is also reported to Information Exchange for Heads of Service to make to plans to address any service issues.		

PERFORMANCE OF KEY SERVICE DELIVERY MEASURES

20. There are some important indicators that are not included within the Corporate Strategy, but are measured locally as indicators of service performance. There are five indicators that can be reported at the end of the third quarter. The full outturn information for this is included at Appendix B: Key Service Delivery Measures.
21. The following are performing better than target:
 - Processing of planning applications as measured against targets for 'major' application
 - Number of families in temporary accommodation
22. Two indicators (11%) are performing slightly below target, but within the 5% tolerance threshold:
 - Time taken to process housing benefit/council tax new claims and change events
 - Processing of planning applications as measured against targets for 'other' application types
23. There is currently one indicator that is performing worse than target. This indicator relates to the percentage of 'minor' planning applications determined within a timely manner. The table

below gives the reasons for this worse than anticipated performance, and the steps that are being taken to improve performance:

Performance Indicator	Target	Performance
Processing of planning applications as measured against targets for 'minor'	65%	52.63%
Reason below target	<p>The issues which affected performance, as reported in quarter one, continue to impact on the performance of this indicator, which is likely to remain below target for the rest of the financial year.</p> <p>The issues as reported previously include:</p> <ul style="list-style-type: none"> • a significant increase in the volume of minor applications; • significant printing demands generated from safeguarded land applications; and • problems with printing and indexing have also impacted on the service's ability to easily and effectively process applications as they are received. <p>Overall, as the target timescales for these types of applications are relatively short (8 weeks), issues such as these can easily impact on performance.</p>	
Actions required	<p>A number of measures have been put in place including additional staffing, workflow modifications, management controls and temporary ICT fixes. The enterprise module to improve the ability to monitor and manage workflow has been implemented and is enabling managers to more easily monitor and manage performance within the service. In addition the service has:</p> <ul style="list-style-type: none"> • implemented improvements to processes and workflow; • introduced a traffic light system for the processing stages; • introduced a red box system to fast track processing tasks; and • introduced twice weekly case management discussions. 	

IMPLICATIONS OF REPORT

24. This report has implications in the following areas and the relevant Directors' comments are included:

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal		Integrated Impact Assessment required?	
No significant implications in this area	✓	Policy and Communications	


GARY HALL
CHIEF EXECUTIVE


There are no background papers to this report.









Report Author	Ext	Date	Doc ID
Louise Wingfield	5061	31 January 2013	Third Quarter Performance Report 2012/13

Appendix A: Performance of Corporate Strategy Key Measures

 Performance is better than target


 Worse than target but within threshold


 Worse than target, outside threshold






Indicator Name	Polarity	Target Value	Performance Value	Symbol
Overall employment rate	Bigger is better	80%	80%	
Number of jobs created through targeted interventions	Baseline	-	39	
The % of 16-18 year olds who are not in education, employment or training (NEET)	Smaller is better	5%	4.8%	
% of domestic violence detections	Bigger is better	70%	76%	
The number of visits to Council's leisure centres	Bigger is better	750000	758297	
Number of young people taking part in 'Get Up and Go' activities	Bigger is better	13000	20689	
Number of Homelessness Preventions and Reliefs	Bigger is better	150	164	
% of customers dissatisfied with the service they have received from the council	Smaller is better	20%	31.1%	

Appendix B: Performance of key service delivery measures

 Performance is better than target

 Worse than target but within threshold

 Worse than target, outside threshold

Indicator Name	Polarity	Target Value	Performance Value	Symbol
NI 181 YTD Time Taken to process HB/CT benefit new claims and change events	Smaller is better	10Days	10.48Days	
(NI 157a) Processing of planning applications as measured against targets for 'major' application types	Bigger is better	70%	72.97%	
(NI 157b) Processing of planning applications as measured against targets for 'minor'	Bigger is better	65%	52.63%	
(NI 157c) Processing of planning applications as measured against targets for 'other' application types	Bigger is better	80%	79.37%	
Number of households living in Temporary Accommodation (NI 156)	Smaller is better	25	22	

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Report of	Meeting	Date
Chief Executive (Introduced by the Executive Member for Resources, Policy and Performance)	Executive Cabinet	21 February 2013

THIRD QUARTER CHORLEY PARTNERSHIP PERFORMANCE REPORT 2012/13

PURPOSE OF REPORT

1. To update the Executive on the performance of the Chorley Partnership during the third quarter of 2012/2013, from 1 October to 31 December 2012.

RECOMMENDATION(S)

2. That the report be noted.

EXECUTIVE SUMMARY OF REPORT

3. This report sets out performance against the Chorley Partnership delivery plan and key performance indicators for the third quarter of 2012/13, 1 October to 31 December 2012. Performance is assessed on the delivery of partnership projects, against the measures in the delivery plan and key service delivery measures.
4. Performance of the Chorley Partnership in achieving the key performance targets remains good. In summary:
 - Latest figures available for alcohol related hospital admissions show a reduction of 5.4% at quarter one 2012/13 compared to quarter one 2011/12.
 - Primary fires in Chorley are lower than anticipated.
 - Crime overall has increased by 3.0% in quarter three compared to the same period last year, there has however been a significant decrease in anti-social behaviour and robbery, with domestic abuse detections performing above target.
5. Overall performance on the key projects / priorities in the Chorley Partnership delivery plan is good, with 90% rated 'green' or complete.
6. Overall performance of the key projects of the Chorley Partnership remains excellent, with all four projects currently rated 'green' or complete.

Confidential report Please bold as appropriate	Yes	No
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Key Decision? Please bold as appropriate	Yes	No
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REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

- To facilitate the on-going analysis and management of the Chorley Partnership’s performance and delivery of funded projects.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- None.

CORPORATE PRIORITIES

- This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	√	A strong local economy	√
Clean, safe and healthy communities	√	An ambitious council that does more to meet the needs of residents and the local area	√

PERFORMANCE INDICATORS

- This section includes an overview of the key performance indicators for the Chorley Partnership. This does not include indicators that are the responsibility of Chorley Council, as they are reported in the Council’s Quarter Three Performance Report.

11. All Crime

The table below shows the crime levels at the end of quarter three:

Category	Q3 Last Year	Q3 This Year	% Change	YTD	% Change
All Crime	1352	1392	+3.0%	4463	+5.5%
Serious Acquisitive Crime	158	173	+9.5%	586	+16.3%
Burglary Dwelling	57	61	+7.0%	205	+11.4%
Vehicle Crime	93	109	+17.2%	369	+20.6%
Robbery	8	3	-62.5%	12	-14.3%
All Violent Crime	358	368	+2.8%	1140	+4.7%
Violence Against the Person	330	347	+5.2%	1071	+5.8%
Domestic Abuse	161	173	+7.5%	547	+19.7%
Domestic Abuse Detections (70%)	76%	74%		76%	
Domestic Violence Murder	0	0		0	
Criminal Damage (inc arson)	250	253	+1.2%	775	+11.8%
Anti Social Behaviour	1129	1038	-8.1%	3755	-6.1%
Detected Arsons (20%)	0.0%	20.0%		11.1%	

- In quarter three Operation Brightsparks was put in place along with Operation Shepherd over the Christmas period. The “lock it or lose it” campaign and Operation Cannon were also delivered throughout high priority areas, where officers from the police and council targeted insecure households and vehicles and provided advice to residents.

- 13. CCTV hours were extended during quarter three to cover periods of high crime and anti social behaviour. Anti social behaviour saw a decrease of 6.8% compared to quarter three last year, and a decrease of 6.1% year to date.
- 14. A “Spot the signs” marketing campaign took place in quarter three to encourage the reporting of the signs/incidents of domestic violence, this included displaying posters in the hospital and licensed premises. Domestic abuse detections remain above target for this quarter recording a year to date of 76%.
- 15. **Detection Rates for All Crime in 2011/12**

As previously requested the table below shows the most recent reportable detection rates.

2011/12 Detection Ratio (Year to date January 2012)						
All Crime	Serious Acquisitive Crime	Vehicle Crime	Domestic Burglary	All Violent Crime	Domestic Abuse	Criminal Damage & Arson
38.8%	57.07%	54.2%	63.4%	53.1%	74.8%	22.1%

16. **Fire related Key Performance Indicators**

Indicator	Target	YTD Performance
Deliberate Primary Fire	23	21
Accidental Primary Fire	41	37
Vulnerable people including single occupancy households to receive home fire safety checks	60%	70%

17. **Alcohol Related Admissions**

Latest data for Q1 2012/13 shows a reduction of 5.4% for alcohol related hospital admissions in Chorley when compared to the same period last year.

Rate of alcohol related admissions per 100,000 population			
	2011/12	2012/13	% reduction
Quarter One	547	517	5.4%

This represents the latest information published by the North West Public Health Observatory and further analysis of these results is not yet available. The most recent detailed analysis available is from 2010/11.

SUSTAINABLE COMMUNITY STRATEGY DELIVERY PLAN 2011/12


- 18. The Chorley Partnership has 52 key projects/priorities in the delivery plan for 2012/2013. These projects/priorities are being delivered by eight of the key partners of the Chorley Partnership; Chorley Council, Lancashire County Council, Lancashire Constabulary, Lancashire Fire and Rescue, NHS Central Lancashire, Lancashire Teaching Hospitals, Runshaw College, and the Voluntary, Community and Faith Sector (VCFS), as well as partnership projects.
- 19. In quarter three 44 (85%) of the key priorities/projects were reported as green, and three (6%) are now complete. The other five remain unreported at this moment in time.


PARTNERSHIP PROJECTS DELIVERY

- 20. The Chorley Partnership has four key projects for delivery during 2012/2013. These projects support the delivery of the vision, themes and priorities of the Sustainable Community Strategy 2010-2020. Each project uses Chorley Council’s project management methodology to manage and monitor delivery.
- 21. Overall performance of the key projects remains good, with all four of the projects rated ‘green’, or complete. One project ‘Increasing opportunities for NEET young people in Chorley’ was completed in quarter two as reported in the previous report.
- 22. One project has been completed during the last quarter, and the initial outputs of this project are detailed below:

Managing personal finances – protecting vulnerable people	
The project will aim to help protect vulnerable families in Chorley by tackling social isolation, and working to identify economic causes of isolation among vulnerable families. In phase one, it will work to identify issues with social isolation which could be the result of mobility issues, transport issues, financial concerns or a wide range of other factors and then to identify an action plan to tackle them. In phase two, it will work to identify economic causes of isolation among vulnerable families by taking into account the changes being made nationally (around welfare reform) and locally which are having an impact on vulnerable families. It will assess what support may be needed from a range of partners to ensure that these families are protected.	
Lead Partner: Chorley Council	
<p>RAG Status</p> <div style="border: 1px solid black; background-color: #4F81BD; color: white; padding: 2px; display: inline-block; margin-top: 5px;">Complete</div>	<p>This project is now complete and a final report prepared. Key outcomes include:</p> <ul style="list-style-type: none"> • Greater understanding of the impact of Welfare Reforms for customers, council services and partner provision. • Customer profiling to generate detailed local insight around vulnerable communities and groups, linked to work on social isolation to help target intervention and communication more effectively. • Appropriate structures identified and put in place to manage the changes. • The development of an organisational and partnership action plan which details actions, partner contributions and next steps in a local approach to managing Welfare Reform changes

23. Two projects (50%) are currently rated as green and a summary of the progress made in the last quarter, alongside any issues that have been encountered which may impact on the project are included in the table below:

Volunteering in Chorley	
The project will aim to develop actions to increase recruitment, retention and support for volunteers in Chorley. Managed by the sector, it will assess the current provision for volunteers and put in place actions to increase recruitment, retention and support.	
Lead Partner: Chorley VCFS Network	
<p>RAG Status</p> 	<p>Current activity includes;</p> <ul style="list-style-type: none"> the Volunteer Development Officer has drafted a second Bulletin to be distributed to all members of the VCFS Network across Chorley. Preparations are underway for engaging with the community on Chorley Market in January. It is intended that the gazebo on Chorley market will be used as a primary method of engaging with voluntary organisations and members of the public, providing a brokerage service as appropriate

Embedding the NHS Reform in Chorley	
The project aims to enable the NHS reform changes to be embedded locally within Chorley. It will work with the emerging Clinical Commissioning Groups (CCG) and county wide structures to ensure that an appropriate local structure and strategy is put in place.	
Lead Partner: Chorley Council	
<p>RAG Status</p> 	<p>The partnership is now functioning and is developing a local health and wellbeing plan which augments partner strategies e.g. the CCG and the Health and Wellbeing Board at County level.</p> <p>Links into wider health and wellbeing structures have been strengthened through additional representation from the Lancashire Health and Wellbeing Board in the form of Cllr Bridget Hilton, central districts Member representative, who will sit alongside Dr Bennett.</p> <p>The partnership are currently being consulted on the development of a ‘public health offer’ detailing how LCC will work with Districts in addressing public health issues and this is expected to be finalised in the new year. The partnership has also been consulted on the Chorley and South Ribble CCG Integrated Commissioning Plan.</p> <p>The next milestone for this work will be when LCC structures are formalised in April 2013 and delivery will commence.</p>

IMPLICATIONS OF REPORT

24. This report has implications in the following areas and the relevant Directors' comments are included:

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal		Integrated Impact Assessment required?	
No significant implications in this area	√	Policy and Communications	

GARY HALL
CHIEF EXECUTIVE

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Louise Wingfield	5061	31 January 2012	Chorley Partnership 3rd Quarter Report



Report of	Meeting	Date
Chief Executive (Introduced by the Executive Member for Resources, Policy and Performance)	Executive Cabinet	21 February 2013

REVENUE BUDGET MONITORING 2012/13 REPORT 3 (END OF DECEMBER 2012)

PURPOSE OF REPORT

1. This report sets out the current financial position of the Council as compared against the budgets and efficiency savings targets it set itself for the financial year 2012/13.

RECOMMENDATION(S)

2. That the contents of the report be noted.

EXECUTIVE SUMMARY OF REPORT

3. The Council expected to make overall target savings of £200,000 in 2012/13 from management of the establishment. Excellent progress has been made in this area and the full savings target for 2012/13 has been achieved.
4. The projected revenue outturn currently shows a forecast underspend of around £564,000 against the budget. Use of some of this underspend to repay debt incurred to finance capital investment, or to reduce borrowing to finance the capital programme, could be considered in order to generate revenue budget savings in future years.
5. The Council's Medium Term Financial Strategy proposed that working balances were to be no lower than £2.0m due to the financial risks facing the Council. The current forecast to the end of December shows that the General Fund balance would be around £2.586m unless Council agreed to use some of the saving to reduce debt or to minimise additional borrowing.

Confidential report Please bold as appropriate	Yes	No
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Key Decision? Please bold as appropriate	Yes	No
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REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

6. To ensure the Council's budgetary targets are achieved.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

7. None.

CORPORATE PRIORITIES

8. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all		A strong local economy	
Clean, safe and healthy communities		An ambitious council that does more to meet the needs of residents and the local area	√

Ensuring cash targets are met maintains the Council’s financial standing.

BACKGROUND

9. The Council’s approved revenue budget for 2012/13 included target savings of £200,000 from management of the staffing establishment. The September budget monitoring report announced that the full savings target for 2012/13 had been achieved.

10. The June budget monitoring report recommended the use of General Balances to create a specific earmarked reserve for use in 2012/13. A sum of £300,000 was approved for investment in the Town Centre. Work has already started in a number of areas including:

- Car Park improvements
- Market Street reopening
- Town centre land acquisition

11. Also approved in the June report was the use of underspends on existing staffing budgets to fund the creation of an additional Business Advisor post. This will provide a service for existing businesses that have been trading for more than three years.

CURRENT FORECAST POSITION

12. Set out in Appendix 1 is the summary provisional outturn position for the Council based upon actual spending in the first nine months of the financial year, adjusted for future spending based upon assumptions regarding vacancies and service delivery. No individual service directorate figures are attached. These can be viewed [here](#) and are also available as hard copies for inspection in the Members’ Room.

13. In the period to the end of September we had already identified the full £200,000 of contributions towards the annual corporate savings targets for 2012/13. This was in the main as a result of vacant posts, some of which remained vacant throughout the year pending the outcome of departmental restructures.

14. In my report to the Executive Cabinet of 22 November I advised on the projected outturn for 2012/13 which outlined a forecast underspend of £312,000 based on information to the end of September. The forecast has since been updated and the projected outturn shown in Appendix 1 forecasts an underspend against the budget of £564,000. The significant movements since the last report are shown in the table below. Further details are contained in the service unit analysis available in the members’ room.

ANALYSIS OF MOVEMENTS**Table 1 – Significant Variations from the last monitoring report**

Note: Further savings/underspends are shown as ().

	£'000	£'000
Expenditure		
Staffing costs	(61)	
ERVS/Redundancy	27	
United Utilities - Surface Water & Highway drainage	(28)	
Debt Advice Funding	(30)	
Local Strategic Partnership	(56)	
IDVA contribution	(12)	
Electoral Registration	(9)	
Leasing/Hire of Vehicles and Plant	20	
Other Expenditure	<u>(5)</u>	
		(154)
Income		
Bengal St Depot - Rental Income	29	
Parking Fees	16	
Change in Parking Tariffs Proposal	18	
Planning Fees	(15)	
Local Land Charge Searches	(11)	
Localisation of Council Tax Support Grant	(14)	
New Burdens Grants	(16)	
Net Financing Transactions	(96)	
Other Income	<u>(9)</u>	
		(98)
Net Movement		(252)

15. An additional saving of £61,000 on staff salaries has been achieved in the period to the end of December from across the Council's directorates. As the Council's annual corporate savings target for 2012/13 has already been achieved, these additional savings can be used to fund the one-off severance and redundancy costs of £27,000 incurred as a result of departmental restructures.
16. In the September monitoring report I outlined the issues raised with United Utilities Water Plc where it appeared that charges for surface water and highway drainage were being duplicated or made on the wrong tariff. United Utilities initiated a review which is now complete resulting in both one-off refunds for overpaid accounts and amendments to charges as a result of now charging on a site area basis rather than a rateable value basis. The result is a saving of around £79,000 against the budget in 2012/13, an increase of £28,000 to the figure reported in September.

Members should be aware however that United Utilities have indicated that the new charging mechanism should have applied to other council properties, such as parks and cemeteries, and is proposing to charge for these new sites in future years. Negotiations are still on-going but the potential impact for the Council is an increase in charges of between £40,000 and £80,000 per annum to be phased in over 7 years with effect from 2014/15.

17. In setting the estimates for 2012/13 the Council identified a budget provision of £50,000 to help support third sector advice organisations who provide advice and support to residents in need of help with managing finances and debt. The council has worked closely with local advice organisations over the past year to identify potential gaps in service provision and ensure that support is available to residents who are affected by the welfare reforms. Part of this budget will be used to commission work to provide targeted support to those who will be affected by the reforms. This work will not require the full budget as partner organisations are redirecting their advice to provide the necessary support, and as a result a saving of at least £30,000 is forecast this year.
18. The Local Strategic Partnership (LSP) has reviewed the way in which it works and commissions projects over the last twelve months. Working in partnership to tackle issues in the borough continues, for example, in providing a response to the welfare reforms and supporting the voluntary, community and faith sector. However, the partnership is now targeting resources more and so the full budget of £71,000 for 2012/13 is not required and a saving of around £56,000 is now forecast.
19. The 2012/13 budget included a growth item of £14,000 to cover the contribution to the IDVA scheme which provides specialist help to victims of domestic violence. Lancashire County Council has recently confirmed that the contribution for this financial year will only be in the region of £1,600, generating a saving of around £12,000. However, the contribution is expected to increase for 2013/14 and future years.
20. Also included in the estimates for 2012/13 was an additional budget provision for the potential impact of Individual Electoral Registration (IER). The introduction of IER was expected to increase printing and postage costs but implementation of the scheme has been delayed resulting in a saving for 2012/13 of around £9,000.
21. The previous monitoring report included a forecast underspend of around £20,000 on the leasing and hire of vehicles used by the Streetscene Delivery Teams based on commitments outlined in the Council's fleet replacement programme. Whilst the best way of financing and procuring the vehicles is currently being reviewed the Council has been using short-term hire to replace leased vehicles that have been returned, giving the Council time to make an informed decision about the type of replacement. This has led to an increased budget requirement in the short term and may require the £20,000 to be spent in the current year. It is assumed that any new vehicles acquired will not have a financial impact until 2013/14.
22. The 2012/13 budget included the assumption that there would be a tenant at Bengal Street Depot for part of the year and this would generate rental income of around £35,000 for the Council. Previous forecasts assumed a small loss of income but it is now unlikely that the depot will be occupied during the current financial year resulting in a further loss of income.
23. Previous reports have highlighted a reduction in this year's income levels for parking fees (pay and display) in comparison to 2011/12, resulting in a forecast deficit of around £26,000. This trend has continued in recent months, with income levels around 3% lower than the previous year, resulting in a revised forecast for a shortfall in income of around £42,000 against the budget for 2012/13.
24. The Council also introduced revised car parking tariffs on a trial basis with effect from October 2012, resulting in an estimated loss of income of around £21,000 based on assumptions made prior to the trial starting. Data for the first three months is now available, with the first two months (October & November) showing a consistent fall in income of around 15% compared to the same period last year. Income levels improved in December, although this may be attributed to the additional parking incentives introduced for Christmas

shoppers. The revised forecast for a loss of income of around £39,000 assumes that income will remain at reduced levels for the remaining trial period.

25. The September monitoring report detailed the latest forecast for Planning Fee income to be around £550,000 for the year compared to the 2012/13 budget of £600,000. Income levels have improved over the third quarter to December resulting in a revised estimate of around £565,000 for the year, an improvement of around £15,000 from the previous forecast.
26. Another area where income levels have improved over recent months is Land Charge Searches. Income levels for the first nine months of the year are higher compared with the budget and also the 2011/12 income for the same period. Assuming current income levels are maintained, the latest forecast is for a surplus over budget of around £11,000 in the current year.
27. The previous monitoring report highlighted the receipt of a Special Government Grant from the DCLG to finance the implementation costs for localisation of council tax support. The Council has received a grant in the sum of £84,000 used to fund the necessary software upgrades and consultation costs required to implement the scheme. The majority of external costs have now been incurred, leaving a balance of the grant still available of around £14,000 which can now be used to contribute to existing staffing costs.
28. The Council has also received three minor grants in 2012/13 under the Governments New Burdens funding allocation, to assist with the set-up costs for new initiatives. A total of £16,120 has been awarded, made up of £8,547 Community Right to Challenge Grant, £4,873 Community Right to Bid Grant, and £2,700 for the Business Rates Deferral Scheme.
29. Another area that has been difficult to forecast is the additional interest receivable in respect of the Landsbanki deposit and the level of recovery on the debt. The Council had previously assumed a recovery rate of 97%, but based on the latest information available, this has now been revised to 100% recovery on investment. The Winding Up Board financial statement at the end of September 2012 shows further receipts to 2018 which exceed the total amount for priority claims, therefore backing up the 100% recovery assumption. The net effect of this is to reduce the impairment charge in the Council's accounts and increase interest receivable. This, plus additional interest earned on other investments during the third quarter, has resulted in an increase in the forecast for net income of around £96,000 for the Council in 2012/13.

GENERAL FUND RESOURCES AND BALANCES

30. With regard to working balances, and as per Appendix 1, we started the year with a balance of £2.264m. The current forecast to the end of December shows that the General Fund balance will be around £2.586m. The approved MTFs proposes that working balances are to be no lower than £2.0m given the budgetary challenges facing the Council.

DEBT REPAYMENT

31. As an alternative to increasing working balances as a result of the forecast underspend, Executive Council could consider recommending to Council that revenue resources should be set aside voluntarily in order to repay debt incurred in earlier years to finance capital investment. Alternatively borrowing to finance the current capital programme could be reduced by using revenue resources instead. A combination of these options would generate revenue budget savings in future years, by reducing the annual Minimum Revenue Provision, and interest on any borrowing repaid. This proposal is discussed further in the report on this agenda - General Fund Revenue and Capital Budget and Council Tax 2013/14.

IMPLICATIONS OF REPORT

32. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	✓	Customer Services	
Human Resources		Equality and Diversity	
Legal	✓	Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

COMMENTS OF THE STATUTORY FINANCE OFFICER

33. The financial implications are detailed in the body of the report.

COMMENTS OF THE MONITORING OFFICER

34. The Monitoring Officer has no comments.

GARY HALL
CHIEF EXECUTIVE

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Dave Bond	5488	25/01/13	

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	Original Cash Budget	Impact of Council Restructure	Agreed Changes (Directorates)	Agreed Changes (Other)	Amended Cash Budget	Contribution to Corp. Savings (Staffing)	Contribution to Corp. Savings (Other)	Current Cash Budget	Forecast Outturn	Variance	Variance
	£	£	£	£	£	£	£	£	£	£	%
General Fund Revenue Budget Monitoring 2012/13 Forecast to end of December 2012											
Chief Executive & Transformation	6,210,360		(118,150)	452,250	6,544,460	(110,000)		6,434,460	6,103,460	(331,000)	-5.1%
Partnerships, Planning & Policy	779,900		155,420	30,340	965,660	-		965,660	1,015,660	50,000	5.2%
People & Places	6,454,280		(28,680)	194,470	6,620,070	(90,000)		6,530,070	6,445,070	(85,000)	-1.3%
Directorate Total	13,444,540	-	8,590	677,060	14,130,190	(200,000)	-	13,930,190	13,564,190	(366,000)	-2.6%
Budgets Excluded from Transformation Directorate Monitoring:											
Pensions Account	203,460				203,460			203,460	232,350	28,890	14.2%
Benefit Payments	68,880		(8,590)		60,290			60,290	56,180	(4,110)	-6.8%
Corporate Savings Targets											
Management of Establishment	-		(200,000)		(200,000)	200,000		-	-	-	-
Reduction in Pension Rate	-				-			-	-	-	-
Efficiency/Other Savings	-				-			-	-	-	-
Total Service Expenditure	13,716,880	-	-	477,060	14,193,940	-	-	14,193,940	13,852,720	(341,220)	-2.4%
Non Service Expenditure											
Contingency Fund	-				-			-	-	-	-
Contingency - Management of Establishment	(200,000)			200,000	-			-	-	-	-
Efficiency/Other Savings	-				-			-	-	-	-
Revenue Contribution to Capital	-			470,710	470,710			470,710	470,710	-	-
Net Financing Transactions	304,350				304,350			304,350	100,350	(204,000)	
VAT Shelter Income	-				-			-	-	-	-
Transfer to Earmarked Reserve - VAT Shelter Income	567,220				567,220			567,220	567,220	-	-
Parish Precepts	-				-			-	-	-	-
Total Non Service Expenditure/Income	671,570	-	-	670,710	1,342,280	-	-	1,342,280	1,138,280	(204,000)	
Forecast underspend earmarked for transfer to reserves											
Total Expenditure	14,388,450	-	-	1,147,770	15,536,220	-	-	15,536,220	14,991,000	(545,220)	-3.5%
Financed By											
Council Tax	(6,969,390)				(6,969,390)			(6,969,390)	(6,969,390)	-	-
Grant for freezing Council Tax	(318,000)				(318,000)			(318,000)	(321,357)	(3,357)	
Aggregate External Finance	(5,883,290)				(5,883,290)			(5,883,290)	(5,883,288)	2	
New Homes Bonus	(1,044,250)				(1,044,250)			(1,044,250)	(1,044,254)	(4)	
LAA Reward Grant (PRG)	(89,000)				(89,000)			(89,000)	(89,000)	-	
Local Services Support Grant	(71,470)				(71,470)			(71,470)	(71,470)	-	
New Burdens Grants	-				-			-	(16,120)	(16,120)	
Collection Fund (Surplus)/Deficit	(40,000)				(40,000)			(40,000)	(40,000)	-	
Use of Earmarked Reserves - capital financing	-			(449,230)	(449,230)			(449,230)	(367,450)	81,780	
Use of Earmarked Reserves - revenue expenditure	(31,000)			(677,540)	(708,540)			(708,540)	(790,320)	(81,780)	
Transfers to Earmarked Reserves - Town Centre Investment	-			-	-			-	-	-	
Transfer to Earmarked Reserves - PRG/VI	-			(21,000)	(21,000)			(21,000)	(21,000)	-	
Conts in CGUA Reclassified as Revenue	57,950				57,950			57,950	57,950	-	
Budgeted Contribution to General Balances											
Total Financing	(14,388,450)	-	-	(1,147,770)	(15,536,220)	-	-	(15,536,220)	(15,555,699)	(19,479)	0.1%
Net Expenditure											
General Balances Summary Position				Target	Forecast						
				£	£						
General Fund Balance at 1 April 2012				2,000,000	2,263,890						
Budgeted Contribution to General Balances					57,950						
Transfers to Earmarked Reserves - Town Centre Investment					(300,000)						
Provisional (Over)/Under Spend					564,699						
Forecast General Fund Balance at 31 March 2013				2,000,000	2,586,539						

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Report of	Meeting	Date
Chief Executive (Introduced by the Executive Member for Resources, Policy and Performance)	Executive Cabinet	21 February 2013

CAPITAL PROGRAMME MONITORING 2012/13 & 2013/14 – 2015/16 PROGRAMME

PURPOSE OF REPORT

1. To update the Capital Programme for 2012/13 to take account of proposed budget changes and the rephasing of expenditure between years.
2. To update capital budgets for 2013/14 to take account of rephasing of expenditure and other changes.

RECOMMENDATION(S)

3. That the Council be recommended to approve the proposed amendments to the Capital Programme for 2012/13, as presented in columns (2) and (3) of Appendix 1.
4. That the Council be recommended to approve the proposed amendments to the Capital Programme for 2013/14, as presented in columns (2) and (3) of Appendix 2.

EXECUTIVE SUMMARY OF REPORT

5. Council approved amendments to the 2012/13 to 2014/15 Capital Programme on 8th January 2013. Further amendments, in particular the rephasing of expenditure from 2012/13 to later years, were agreed by Executive Cabinet on 17th January 2013. Draft figures for 2015/16 were also agreed. These proposed changes have not yet been approved by Council.
6. This report presents further changes, which if approved will be combined with the previously reported changes when recommended to Council on 28th February 2013. Again the main change to the 2012/13 Capital Programme is the rephasing of expenditure to 2013/14, which is estimated to total £1,865,280.
7. Proposals for additional capital investment are presented in a separate report on this agenda - General Fund Revenue and Capital Budget and Council Tax 2013/14 - so that projects can be recommended to Council for inclusion in the Capital Programme.

Confidential report Please bold as appropriate	Yes	No
--	-----	----

Key Decision? Please bold as appropriate	Yes	No
--	-----	----

Reason Please bold as appropriate	1, a change in service provision that impacts upon the service revenue budget by £100,000 or more	2, a contract worth £100,000 or more
	3, a new or unprogrammed capital scheme of £100,000 or more	4, Significant impact in environmental, social or physical terms in two or more wards

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

- 8. The 2012/13 and 2013/14 Capital Programmes should be amended to reflect the rephasing of expenditure between years.
- 9. An increase in the budget for play facilities by £11,000 needs to be reversed, because the funding would not be received by the Council, but the scheme would still receive the benefit.
- 10. Recharges from revenue in 2012/13 should be reduced by £56,440 to reflect the reduced value of the programme. A 2013/14 play facilities budget should be reduced by £7,300 because it would be used to finance appropriate expenditure charged to the revenue budget in 2012/13.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- 11. None

CORPORATE PRIORITIES

- 12. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	✓	A strong local economy	✓
Clean, safe and healthy communities	✓	An ambitious council that does more to meet the needs of residents and the local area	✓

BACKGROUND

- 13. The revised Capital Programme for 2012/13 totalling £5,184,590 was approved by Council on 8th January 2013. Further amendments to the 2012/13 programme were reported to

Executive Cabinet on 17th January 2013. It was recommended that the 2012/13 Capital Programme should be reduced by a net total of £572,420 to £4,612,170. The net reduction consisted of £224,460 additional expenditure less £68,470 transferred to the revenue account budget, and the rephasing of £728,410 to later financial years.

14. It was also recommended that the 2013/14 and 2014/15 Capital Programmes should be updated to take account of the rephasing of expenditure from 2012/13, and the grossing up of budgets for Disabled Facilities Grants (DFGs) to include costs funded with contributions from housing associations. Expenditure rephased to 2013/14 should total £522,370 and the DFG budget should be grossed up by £68,670, which should increase the 2013/14 Capital Programme to £8,733,360. Expenditure rephased to 2014/15 should total £79,210 and the DFG budget should be grossed up by £68,670, which should increase the 2014/15 Capital Programme to £1,215,860.
15. It was recommended that the 2015/15 Capital Programme should consist of the regular commitments, being Asset Improvements (£200,000), Disabled Facilities Grants (£630,410), Leisure Centres Improvements (£283,780), and Replacement of Refuse/recycling Bins (£115,000), making a total of £1,229,190 including £126,830 rephased from 2012/13. The grant available to finance DFGs was assumed to be £269,000, but would be updated when further information became available.
16. Neither the Revised Estimate for 2012/13 nor the Capital Programme for 2013/14 to 2015/16 have yet been approved by Council. This report presents further proposed changes to the 2012/13 and 2013/14 budgets, which would be combined with the changes agreed by Executive Cabinet on 17th January 2013 to be presented to Special Council on 28th February 2013.

REVISED ESTIMATE 2012/13

17. The Capital Programme for 2012/13 should be reduced from £4,612,170 (as reported to Executive Cabinet on 17th January 2013) to £2,679,450. The changes to individual budgets making up the £1,932,720 reduction are presented in columns (2) and (3) of Appendix 1.
18. Further rephasing to 2013/14 of capital expenditure totalling £1,865,280 is proposed. Specific figures are presented in column (2) of Appendix 1. The largest budget to be rephased is £725,910 in respect of the Buckshaw Parkway Railway Station. The sum to be rephased exceeds the budget provision for 2012/13, leaving a negative budget of £133,540 for 2012/13. This represents a correction to the expenditure assumed when the 2011/12 accounts were closed. The 2011/12 figure was based on an estimate of final expenditure provided by Network Rail, but actual expenditure is now expected be less than assumed last year. This means that a larger budget to be funded with developers' contributions would be available in 2013/14.
19. Other reductions totalling £67,440 are presented in column (3) of Appendix 1. One reduction is the reversal of an £11,000 increase proposed to the last Executive Cabinet meeting. A scheme to improve play facilities will receive the benefit of the external funding, but the cash will go directly to Groundwork rather than through the Council's accounts. Salaries recharged to capital schemes from revenue accounts should be reduced by £56,440, and revenue financing of the capital programme should be reduced by the same value to ensure there is not an adverse impact on the revenue budget. Recharges from revenue appear high compared to the reduced value of the 2012/13 capital budgets.
20. Not reflected in Appendix 1 is the possibility that revenue budget savings could be achieved by borrowing to finance replacement vehicles and plant rather than continuing to lease them.

CAPITAL PROGRAMME 2013/14

- 21. The revised Capital Programme for 2013/14 would be increase from £8,733,360 to £10,591,340. The main change would be the net rephasing of £1,865,280 from 2012/13, as presented in column (2) of Appendix 2. Of this total, it is proposed that £5,000 of the Eaves Green Play Development budget should be rephased back to 2012/13 to fund drainage design fees. In addition, the 2013/14 budget for Play, Recreation and Public Open Space projects to be funded with S106 contributions should be reduced by £7,300. The S106 contribution would be used to fund expenditure charged to the revenue budget in 2012/13 instead.
- 22. If these changes are approved, they would be combined with the recommendations of 17th January Executive Cabinet when presented to Special Council on 28th February 2013.

CAPITAL PROGRAMME 2014/15 AND 2015/16

- 23. No changes are proposed to the figures for the regular commitments in 2014/15 and 2015/16 that were reported to the last meeting of Executive Cabinet. At present, the 2014/15 and 2015/16 budgets for Disabled Facilities Grants take account of the estimated value to be recharged to housing associations and the estimated level of central government funding. The central government grant is assumed to be the same as the core grant allocated for 2012/13, being £269,000. However, additional funding for DFGs was awarded in 2011/12 and 2012/13, taking grant totals to £321,273 and £364,230 respectively. When the actual funding for DFGs is notified for 2013/14, the budgets for 2014/15 and 2015/16 could be updated on the assumption that funding continues at the same level.

ADDITIONAL CAPITAL INVESTMENT

- 24. Proposals for increased capital investment have been identified. The report “General Fund Revenue and Capital Budget and Council Tax 2013/14” presents the specific proposals, including source of financing and estimated capital financing costs that would be chargeable to the revenue budget. None of these proposed budgets are currently included in the 2012/13 or 2013/14 – 2015/16 Capital Programmes.

IMPLICATIONS OF REPORT

- 25. This report has implications in the following areas and the relevant Directors’ comments are included:

Finance	✓	Customer Services	
Human Resources		Equality and Diversity	
Legal		Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

COMMENTS OF THE STATUTORY FINANCE OFFICER

- 26. Financial implications are set out in the body of the report.

COMMENTS OF THE MONITORING OFFICER

27. The Monitoring Officer has no comments.

GARY HALL
CHIEF EXECUTIVE

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Michael Jackson	5490	28 th January 2013	Capital Programme Monitoring 2012-13 & 2013-14-2015-16 Programme Feb 2013.doc

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Capital Programme - 2012/13

Scheme

Chief Executive**Head of Customer, ICT & Transactional Services**

Website Development (incl. ICT salary capitalisation)
Thin Client/Citrix Virtual Desktop Infrastructure
Unified Intelligent Desktop (externally funded)
UID / Asidua Mobile

Head of Customer, ICT & Transactional Services Total**Head of Governance**

Planned Improvements to Fixed Assets
Strategic Land Assembly Chorley Town Centre
Demolish Clayton Brook PH and landscape site

Head of Governance Total

Integrated HR, Payroll and Training System

Head of HR & Organisational Development Total**Chief Executive Total****Director of Partnerships, Planning & Policy****Head of Economic Development**

Chorley Market Improvements
Climate Change Pot

Head of Economic Development Total**Head of Housing**

Affordable Housing New Development Projects
Disabled Facilities Grants
Housing Renewal
- Home Repair Grants/Decent Homes Assistance
- Energy Efficiency Grants
Cotswold House Refurbishment
Project Design Fees

Head of Housing Total

	2012/13 Current Estimate (1) £	Rephased (2) £	Other (3) £	2012/13 Revised Estimate (4) £
	20,000		(15,000)	5,000
	46,830	(46,830)		0
	59,960			59,960
	23,330			23,330
	150,120	(46,830)	(15,000)	88,290
	464,810	(15,000)		449,810
	476,110			476,110
	82,500			82,500
	1,023,420	(15,000)	0	1,008,420
	15,000			15,000
	15,000	0	0	15,000
	1,188,540	(61,830)	(15,000)	1,111,710
	40,630			40,630
	37,530			37,530
	78,160	0	0	78,160
	444,630			444,630
	309,240			309,240
	129,020	(129,020)		0
	52,780			52,780
	10,280			10,280
	156,930	(65,000)		91,930
	41,440		(41,440)	0
	1,144,320	(194,020)	(41,440)	908,860

Capital Programme - 2012/13

Scheme	2012/13 Current Estimate (1) £	Rephased (2) £	Other (3) £	2012/13 Revised Estimate (4) £
<u>Head of Planning</u>				
Eaves Green Link Road - contribution to LCC scheme	80,000	(80,000)		0
Chorley Strategic Regional Site	391,200	(391,200)		0
Highway Improvements Pilling Lane area (S106 funded)	150,000	(150,000)		0
Puffin Crossing Collingwood Rd/Letchworth Drive (S106 funded)	47,820	(47,820)		0
Buckshaw Village Railway Station (S106 financed)	592,370	(725,910)		(133,540)
Buckshaw Village Cycle Network (S106 financed)	11,150	(11,150)		0
	1,272,540	(1,406,080)	0	(133,540)
<u>Director of Partnerships, Planning & Policy Total</u>	2,495,020	(1,600,100)	(41,440)	853,480
<u>Director of People and Places</u>				
<u>Head of Streetscene & Leisure Contracts</u>				
Leisure Centres/Swimming Pool Refurbishment	387,080			387,080
Duxbury Park Golf Course/Access Rd capital investment	101,850			101,850
Replacement of recycling/litter bins & containers	117,600			117,600
Eaves Green Play Development (S106 funded)	18,000	5,000		23,000
Play and Recreation Fund projects	42,040		(11,000)	31,040
Rangletts Recreation Ground/Duke Street Field (S106 funded)	228,350	(208,350)		20,000
YVCP Natural Play Zone (S106/Grant funded)	3,820			3,820
Project Design Fees	29,870			29,870
	928,610	(203,350)	(11,000)	714,260
<u>Director of People and Places Total</u>	928,610	(203,350)	(11,000)	714,260
<u>Capital Programme Total</u>	4,612,170	(1,865,280)	(67,440)	2,679,450
<u>Financing the Capital Programme</u>				
Prudential Borrowing	1,777,210	(431,000)		1,346,210
Revenue Budget - VAT Shelter income	362,450	(18,330)	(56,440)	287,680
Revenue Budget - virement from revenue budgets	57,540	(19,540)		38,000
Chorley Council Resources	2,197,200	(468,870)	(56,440)	1,671,890
Ext. Contributions - Developers	1,607,180	(1,218,230)		388,950
Ext. Contributions - Other	318,780	(46,970)	(11,000)	260,810
Government Grants - Disabled Facilities Grants	265,500			265,500
Government Grants - Housing Capital Grant	223,510	(131,210)		92,300
External Funding	2,414,970	(1,396,410)	(11,000)	1,007,560
Capital Financing Total	4,612,170	(1,865,280)	(67,440)	2,679,450

Capital Programme - 2013/14 to 2015/16

Scheme

Chief Executive

Head of Customer, ICT & Transactional Services

Thin Client/Citrix Virtual Desktop Infrastructure

Head of Customer, ICT & Transactional Services Total

Head of Governance

Planned Improvements to Fixed Assets
Chorley East Health Centre - land purchase/construction

Head of Governance Total

Chief Executive Total

Director of Partnerships, Planning & Policy

Head of Housing

Affordable Housing New Development Projects
Disabled Facilities Grants
Housing Renewal
Cotswold House Refurbishment

Head of Housing Total

Head of Planning

Eaves Green Link Road - contribution to LCC scheme
Chorley Strategic Regional Site
Highway Improvements Pilling Lane area (S106 funded)
Puffin Crossing Collingwood Rd/Letchworth Drive (S106 funded)
Buckshaw Village Railway Station (S106 financed)
Buckshaw Village Cycle Network (S106 financed)

Head of Planning Total

Director of Partnerships, Planning & Policy Total

2013/14 Current Estimate (1) £	Rephased (2) £	Other (3) £	2013/14 Revised Estimate (4) £	2014/15 Current Estimate (5) £	2014/15 Revised Estimate (6) £	2015/16 Current Estimate (7) £	2015/16 Revised Estimate (8) £	Total 2013/14 to 2015/16 (9) £
	46,830		46,830	0	0	0	0	46,830
0	46,830	0	46,830	0	0	0	0	46,830
280,000	15,000		295,000	200,000	200,000	200,000	200,000	695,000
6,650,000			6,650,000	0	0	0	0	6,650,000
6,930,000	15,000	0	6,945,000	200,000	200,000	200,000	200,000	7,345,000
6,930,000	61,830	0	6,991,830	200,000	200,000	200,000	200,000	7,391,830
143,700			143,700	0	0	0	0	143,700
606,870			606,870	618,610	618,610	630,410	630,410	1,855,890
0	129,020		129,020	0	0	0	0	129,020
0	65,000		65,000	0	0	0	0	65,000
750,570	194,020	0	944,590	618,610	618,610	630,410	630,410	2,193,610
0	80,000		80,000	0	0	0	0	80,000
0	391,200		391,200	0	0	0	0	391,200
0	150,000		150,000	0	0	0	0	150,000
0	47,820		47,820	0	0	0	0	47,820
0	725,910		725,910	0	0	0	0	725,910
0	11,150		11,150	0	0	0	0	11,150
0	1,406,080	0	1,406,080	0	0	0	0	1,406,080
750,570	1,600,100	0	2,350,670	618,610	618,610	630,410	630,410	3,599,690

Capital Programme - 2013/14 to 2015/16

Scheme

Director of People and Places

Head of Streetscene & Leisure Contracts

Leisure Centres/Swimming Pool Refurbishment
 Replacement of recycling/litter bins & containers
 Eaves Green Play Development (S106 funded)
 Play and Recreation Fund projects
 Common Bank - Big Wood Reservoir
 Rangletts Recreation Ground/Duke Street Field (S106 funded)
 Adlington Play Facilities (Grove Farm S106)
 Play, Recreation and Public Open Space projects (S106)

Head of Streetscene & Leisure Contracts Total

Director of People and Places Total

Capital Programme Total

Financing the Capital Programme

Prudential Borrowing
 Prudential Borrowing - Chorley East Health Centre
 Revenue Budget - VAT Shelter income
 Revenue Budget - virement from revenue budgets

Chorley Council Resources

Ext. Contributions - Developers
 Ext. Contributions - Other
 Government Grants - Disabled Facilities Grants
 Government Grants - Housing Capital Grant

External Funding

Capital Financing Total

2013/14 Current Estimate (1) £	Rephased (2) £	Other (3) £	2013/14 Revised Estimate (4) £	2014/15 Current Estimate (5) £	2014/15 Revised Estimate (6) £	2015/16 Current Estimate (7) £	2015/16 Revised Estimate (8) £	Total 2013/14 to 2015/16 (9) £
388,780			388,780	282,250	282,250	283,780	283,780	954,810
115,000			115,000	115,000	115,000	115,000	115,000	345,000
186,480	(5,000)		181,480	0	0	0	0	181,480
23,500			23,500	0	0	0	0	23,500
11,520			11,520	0	0	0	0	11,520
0	208,350		208,350	0	0	0	0	208,350
103,420			103,420	0	0	0	0	103,420
224,090		(7,300)	216,790	0	0	0	0	216,790
1,052,790	203,350	(7,300)	1,248,840	397,250	397,250	398,780	398,780	2,044,870
1,052,790	203,350	(7,300)	1,248,840	397,250	397,250	398,780	398,780	2,044,870
8,733,360	1,865,280	(7,300)	10,591,340	1,215,860	1,215,860	1,229,190	1,229,190	13,036,390
783,780	431,000		1,214,780	597,250	597,250	764,690	764,690	2,576,720
6,650,000			6,650,000	0	0	0	0	6,650,000
0	18,330		18,330	0	0	0	0	18,330
0	19,540		19,540	0	0	0	0	19,540
7,433,780	468,870	0	7,902,650	597,250	597,250	764,690	764,690	9,264,590
692,510	1,218,230	(7,300)	1,903,440	0	0	0	0	1,903,440
68,870	46,970		115,840	68,670	68,670	68,670	68,670	253,180
330,180			330,180	306,550	306,550	269,000	269,000	905,730
208,020	131,210		339,230	243,390	243,390	126,830	126,830	709,450
1,299,580	1,396,410	(7,300)	2,688,690	618,610	618,610	464,500	464,500	3,771,800
8,733,360	1,865,280	(7,300)	10,591,340	1,215,860	1,215,860	1,229,190	1,229,190	13,036,390
8,733,360	1,865,280	(7,300)	10,591,340	1,215,860	1,215,860	1,229,190	1,229,190	13,036,390



Report of	Meeting	Date
Director of Partnerships, Policy and Planning (Introduced by the Executive Member for Homes and Business)	Executive Cabinet	21 st February 2013

LANCASHIRE SINGLE HOMELESSNESS INITIATIVE

PURPOSE OF REPORT

1. To provide an update on the Lancashire Single Homelessness Initiative including the funding methodology which is to be applied, and the measures which are to be funded using the grant.

RECOMMENDATION(S)

2. To approve the proposals for the programme and the funding methodology.
3. To approve the procurement approach proposed for the three measures.

EXECUTIVE SUMMARY OF REPORT

4. In 2012, £20 million funding was made available by the DCLG to be targeted for services for single homeless people and intended to mitigate the impact of a series of welfare reform measures, including the extension of the single room rent to those aged 25 to 35 years of age.
5. Single homeless people are often more at risk of rough sleeping because in the majority of cases, they do not meet the legal criteria for statutory duties.
6. The DCLG selected lead authorities to act as coordinators within specific regions and Chorley Council was selected to coordinate the Lancashire programme, with grant allocation of £504,000. This will cover the 14 authorities across Lancashire.
7. Head of Housing along with officers from within the team have developed this programme from scratch within existing resources and over and above day to day business.
8. This report sets out how the established Steering Group is proposing to utilise the grant and the outcomes this will deliver.
9. The programme is regularly monitored by DCLG and as part of the initiative we have been required to devise an action plan to illustrate what actions we are delivering.
10. Three service areas are proposed to help tackle single homelessness on a locality basis, and these consist of:
 - A service to assist access to accommodation for single people

- Pre-Tenancy Training to help access and maintain tenancies
- Pilot House Shares for under 35 year old single people

Confidential report Please bold as appropriate	Yes	No
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Key Decision? Please bold as appropriate	Yes	No
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Reason Please bold as appropriate	1, a change in service provision that impacts upon the service revenue budget by £100,000 or more	2, a contract worth £100,000 or more
	3, a new or unprogrammed capital scheme of £100,000 or more	4, Significant impact in environmental, social or physical terms in two or more wards

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

11. This programme will provide services specifically for single people and will mitigate the impact of welfare reform.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

12. No other options have been considered.

CORPORATE PRIORITIES

13. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all		A strong local economy	
Clean, safe and healthy communities	X	An ambitious council that does more to meet the needs of residents and the local area	X

BACKGROUND

14. Prevention of homelessness and rough sleeping is a key national priority and all local authorities are required to have some form of frontline service in place. Welfare reform measures are being introduced which may have an impact on homelessness and certain categories of people will be more affected than others.
15. In 2012, the Government announced funding for local authorities to target single homelessness, particularly those considered to be ‘non priority’ (i.e. those to whom the Council doesn’t owe any legal duty to accommodate) and at greatest risk of rough sleeping.

16. The DCLG selected lead authorities to act as coordinators within specific regions and Chorley was selected to coordinate the Lancashire programme, with grant allocation of £504,000. This will cover the 14 authorities across Lancashire.
17. Chorley Council is now the lead authority for homelessness in Lancashire and meets regularly with Homelessness Specialist Advisors to collect and disseminate information and best practise across Lancs.
18. The DCLG required that certain objectives be met in how the grant is utilised and placed some obligations on Chorley Council as coordinator. The key purpose of the grant is to ensure single people (to whom the Council do not owe a statutory duty to) are provided with a service to enable them to access accommodation either in the private rented sector or the social sector, which is affordable to them and therefore prevents the need to sleep rough.
19. The grant is very much intended to plug gaps in provision and therefore the DCLG were very explicit in that the grant must not be simply divided 14 ways and that it may be that smaller districts would benefit more than larger authorities.

LANCASHIRE SINGLE HOMELESS STEERING GROUP

20. Initially a number of authorities requested that the grant be divided 14 ways however the DCLG was clear that this was not permitted .Further the DCLG provided Chorley with a mandate to work with the partnership but to make any decisions wherever consensus could not be reached.
21. A steering group comprising of representatives from the 3 natural cluster areas of Lancashire was established (North, Central and East Lancs). These representatives provide the conduit to all the councils in their area and therefore are required to cascade information and seek views about key decisions etc.
22. A gap analysis survey was carried out and the findings of this survey along with the key objectives set by the DCLG , informed the decision made by the steering group regarding the measures which the grant will be used for.
23. The key outcomes which the DCLG have stated are the prerequisites for this grant include tailored advice & assistance, both face to face and in writing, an offer of suitable accommodation if required (be that access to the PRS, a hostel place or emergency accommodation) and access to / linked into any additional support they may need.
24. The DCLG also indicated that this programme must link to the No Second Night Out strategy and therefore needs to explore measures to prevent rough sleeping.
25. Some of the outcomes required by the DCLG will be achievable without the requirement of any grant funding including the introduction of a standard advice letter and the adoption of a Lancashire reconnection policy.
26. An action plan was developed by the programme coordinator, informed by discussions with the steering group, including the following measures to be funded by the grant.

Personalised Solutions Policy

27. This is a measure very much favoured by the DCLG and is closely linked to No Second Night Out. Basically a generic policy will be produced and all 13 districts will adopt with a small pot of £1,000 attached. This policy is about identifying creative solutions to getting someone off the street that night and some examples of how this could be used is for travel to night shelters in other areas, costs for a B&B , travel costs to friends or family or the cost of additional staff to enable someone considered to be high risk to use a supported accommodation service.

Access to Accommodation Service for Single People

28. This service will provide accommodation finding service for single people who are homeless or at risk of being homeless, aged 18 years and upwards to access for a tailored solution to their needs to prevent homelessness and rough sleeping. The service is intended to supplement existing housing options services and provide specific accommodation finding advice for single people who are not owed any statutory duty by the Council however who have a need for accommodation.
29. The service will cover the Lancashire areas as designated in the contracts & access to the service will be by referral only by the local authorities in Lancashire and their designated agencies.
30. The service will offer a menu of solutions across the Lancashire area with the main aim to help customers to secure accommodation. Some of these solutions may already be available in certain areas and the schedule sets out in appendix one, which solutions will be provided by the contractor directly, and which will be provided elsewhere, with the contractor referring into these where applicable.
31. As there will be three services commissioned to reflect the cluster areas within Lancashire, there may be variations in the service and additional benefits or services provided, for example, bringing empty properties back into use.
32. The services will include the provision of the following services:
- Advice on finding accommodation. . It will also be the point of contact for any private landlord who is providing accommodation as part of the service.
 - Emergency accommodation finding service for those referred by the Housing Options Services who are in a crisis situation and (deemed) not to be owed a statutory duty, to prevent rough sleeping and 'a second night out'. This accommodation may or may not be funded by the service depending on the circumstances & the liability of cost for any accommodation identified will be explicit at point of referral.
 - Access to an enhanced rental bond in the private rented sector.
 - A tenant introduction scheme where landlords looking for tenants are matched to prospective tenants and tenancy facilitated with or without a rent bond package.
 - A house mates matching service where applicants are looking to share accommodation and have similar requirements are linked together and provided with support to identify and secure accommodation.
 - A private landlord support package, including incentives such as cash rent payments in advance rent bonds, support to secure direct payments, assistance to resolve tenancy

issues and disputes, and on-going support for private landlords accommodating customers identified as being single homeless.

33. The objective of this intervention will be to promote access into accommodation for single people and the critical success factors and therefore key measures in the contract would include number of tenancies created for single people, number of tenancies sustained for a period of 6 months or more & the % reduction in the number of rough sleepers in the Lancashire area based on a baseline taken from the year previous to contract commencement.
34. The value of this contract is £44,626.80 per year and it will be procured for one year with the option to extend for a further year (to a total maximum of two years) should the provider deliver the required outcomes and service meet expectations. The service will be a high value tender exercise and will be advertised openly on the chest.

Pre-tenancy training

35. This is training for single people who are looking to secure accommodation and have an identified need to improve their understanding of housing related issues and also to improve their prospects of being provided with accommodation.
36. Training courses will be provided to single people aged 18 years and over who have been referred by one of the partner local authorities or their designated agencies.
37. The contractor will be required to devise a programme which will incorporate some key components including finding accommodation, presenting yourself to a prospective landlord, budgeting skills, setting up a new home and managing your tenancy,(including tenancy conditions and being a good neighbour etc.).
38. The objective of this measure is to equip people to access housing, to improve their chances of being made an offer of a property and also to improve the likelihood of the tenancy being sustained.
39. Performance of this contract would be measured amongst others against the following: number of courses completed by delegates, the % of course successfully completed by delegates, the number of tenancies created as a result of attendance at a pre-tenancy training course & the % of tenancies sustained for 6 months or more.
40. The value of this contract will be £14,875.60 per year and it will be procured for one year with the option to extend for a further year (to a total maximum of two years) should the provider deliver the outcomes required and meet expectations. The procurement exercise would comprise of an open advert through the chest and the selection process will prioritise those with experience of working with this client group.

Pilot of House Shares

41. The third measure which is to be funded using the grant is houseshare for those under 35 years of age. The objective of this would be for a provider to identify a small number of properties and facilitate a house share, working with the housing options teams in each respective Council.
42. This would test the market for demand for this housing option and also enable the Councils to evaluate the risks, cost –benefit and overall feasibility of supporting house

share as a housing option long term. The liability in regard to rent arrears or damage would be underwritten as part of the project.

- 43. Critical success factors for this project would include the following: number of house shares started in the contract period, number & % of house shares sustained for a period of 6 months or over with all original tenants, number & % of house shares sustained for a period of 6 months or over with at least two of the original tenants, number of house share vacancies successfully filled within two months of a vacancy arising & % of housewares where there is no claim for rent arrears or damage.
- 44. The value of this contract will be £14,875.60 per year and it will be procured for one year with the option to extend for a further year should the provider deliver the outcomes required and meet expectations. The procurement exercise would comprise of an open advert through the chest and the selection process will prioritise those with experience of working with this client group.

CONCLUSION

- 45. Blackpool have indicated that whilst they are committed to partnership working, however they do not feel the measures the group have decided upon would provide any added value to their existing provision as they already have each in place.
- 46. Chorley officers have led the project so far however in order to progress the measures, the group have identified the need for a dedicated resource, which will be a post based at Chorley, with the flexibility to work across Lancashire-connection policy (covering the grouping and wider).
- 47. The funding methodology (see appendix A) uses population to determine how the main pot of funding will be distributed, following the top slicing for project administration and the Personalised Solutions Policy.
- 48. In terms of procurement, Chorley will only be responsible for the procurement of services in the south cluster (i.e. those to the value of £ 141,325.80). The other two clusters have identified leads who will undertake the procurement for their areas in accordance with their own authority procurement policy.

IMPLICATIONS OF REPORT

- 49. This report has implications in the following areas and the relevant Directors’ comments are included:

Finance	x	Customer Services	
Human Resources	x	Equality and Diversity	
Legal	x	Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

COMMENTS OF THE STATUTORY FINANCE OFFICER

- 50. The Council will act on this project as the accountable body. Therefore, there will be no cost to the Council other than the officer time involved in the start up of the project. The risk for an accountable body is that the grant is not spent in accordance with the grant award. I,

together with the Head of Housing, will take steps to ensure that robust governance arrangements are put in place in relation to expenditure.

COMMENTS OF THE MONITORING OFFICER

51. As outlined in the report the Council are meeting their obligations as Lead Authority in the administration of the grant. It is noted that Chorley Council are leading on the procurement exercise for the south cluster and it is recommended that our CPRs are circulated to the other authorities for information.

COMMENTS OF THE HEAD OF HUMAN RESOURCES

52. The creation of a temporary dedicated post to assist in the implementation of the Single Homelessness Initiative is supported by HR. The post can be offered on a secondment basis to employees across the Lancashire wide group and/or advertised externally.

LESLEY-ANN FENTON
DIRECTOR OF PARTNERSHIPS, POLICY AND PLANNING

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Zoe Whiteside	5771	30.1.13	***

Appendix A Lancashire Single Homelessness Funding Methodology

Lancashire Single Homelessness Funding			
	£		
Funding	504,000		
Project Administration (Topsliced)			
Project Officer (2 yrs) – total pot (to be reviewed upon first 12 months)	-71,022		
Remaining budget = £427 ,000	432,978		
No Second Night Out –Personalised Solution Pot (topliced)			
£13,000 (£1,000 pot per Council)	-13,000		
Remaining budget	419,978		
Single Homeless Measures (pro rata)			
These will be apportioned between the 3 measures by each cluster			
		% split	Funding Split Population £
Blackburn	147,500		
Burnley	87,000		
Hyndburn	80,700		
Pendle	89,500		
Ribble V	57,100		
Rossendale	68,000		
	529,800	40.17%	168,705
Chorley	107,200		
Preston	140,200		
S Ribble	109,100		
W Lancs	110,700		
	467,200	35.42%	148,756
Fylde	75,800		
Lancaster	138,400		
Wyre	107,700		
	321,900	24.41%	102,517
Total	1,318,900		419,978



Report of	Meeting	Date
Director of Partnerships, Planning and Policy (Introduced by the Executive Member for LDF and Planning)	Executive Cabinet	21 February 2013

DRAFT CENTRAL LANCASHIRE HIGHWAYS AND TRANSPORT MASTERPLAN JANUARY 2013

PURPOSE OF REPORT

- To inform about the content of the draft Central Lancashire Highways and Transport Masterplan and to seek approval for the Council's consultation response.

RECOMMENDATION(S)

- To note the report and the consultation response to be sent to Lancashire County Council.

EXECUTIVE SUMMARY OF REPORT

- The draft Central Lancashire Highways and Transport Masterplan (CLHTM) considers three options for Central Lancashire's highway and transport network: 1. business as usual; 2. improve what we have and 3. improve and extend. Option 3 has been developed into a series of specific improvements presented as an integrated solution, proposing better roads although no new strategic road proposals are planned within the Chorley area; better public transport with two Public Transport Priority Corridors identified for Chorley and improvement to Chorley railway station to improve capacity by more parking provision; and better public realm along these corridors and within local centres.
- The delivery and funding of these proposals will rely on a number of infrastructure providers and a variety of funding 'pots'. The County Council has stated key amongst these will be the Central Lancashire District Councils who will all need to commit significant Community Infrastructure Levy (CIL) monies to deliver, and ultimately benefit as a sub-region from these strategic improvements. Chorley Council supports Option 3 but has concerns about the limited schemes identified for Chorley, the funding expectations through CIL and omission of proposals from the masterplan. Paragraph 16 of this report will form the Council's response to the draft masterplan.

Confidential report Please bold as appropriate	Yes	No
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Key Decision? Please bold as appropriate	Yes	No
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REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

- So that members are fully aware of the work in relation to the Local Transport Plan; Local Plan Review and Community Infrastructure Levy preparation.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

6. None

CORPORATE PRIORITIES

7. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	x	A strong local economy	x
Clean, safe and healthy communities	x	An ambitious council that does more to meet the needs of residents and the local area	x

BACKGROUND

8. The 2012/13-14/15 Implementation Plan to Lancashire's Local Transport Plan programmes a series of highways and transport master plans to cover Lancashire county. These master plans will provide the basis for determining future transport investment priorities for the County Council and, moving forward, the Local Transport Body which will govern devolved local major transport scheme funding.

9. The draft Central Lancashire masterplan is the first be produced, covers Central Lancashire, and is subject to a six week consultation until 25 February 2013. Following the consultation period the County Council will over the next year:

- draw up and identify the proposals in more detail and protect routes
- begin the preparation of major scheme business cases
- continue their work to devise route management strategies along priority corridors and
- for proposals they are already committed to, finalise designs, begin to assemble land, and start works

THE MASTER PLAN OPTIONS

10. The draft master plan presented at 'Appendix A' considers three options for Central Lancashire's highways and transport network, in the context of the scale and broad distribution of new housing and employment set out in the area's Core Strategy and emerging local plan allocation proposals. The options are:

- I **'Business as usual'**. This would see current committed transport improvements in the Local Transport Plan delivered e.g. Preston Bus Station/interchange facilities; north west rail electrification between Preston – Manchester/Liverpool, and from then on, the network would be managed largely in its present state as effectively as possible. The County Council's modelling demonstrates that even without any extra development, the network would struggle to cope and increasing levels of congestion would have serious implications for road safety, air quality, journey reliability, and the prospects for economic growth would suffer greatly. The master plan concludes that carrying on as we are is not a long term option.
- II **'Improve what we have'**. This would see the same committed projects delivered alongside a major programme of sustainable travel measures, but without any new road capacity. There would be more opportunities for walking and cycling, and improvements to our main bus corridors. The County Council's technical assessments make it clear that this would all lead to a reduction in car journeys of around 5% at best, mainly because our current network does not have enough spare capacity to make the significant changes to improve journey times. This level of improvement would not compensate for even modest traffic growth, there would still be major congestion, and there would still be a major impact on the area's prospects for development and economic growth.

III **'Improve and extend'**. This accepts that major additional highway infrastructure will be needed to support new development, achieve the area's economic aspirations, and allow significant improvements to be made to support bus priority measures and public realm improvements. It is also important to look beyond the current development pressures that are known about, to future proof and ensure best value for the investment we make.

10. Option 3 'Improve and extend' has been developed into a series of specific improvements presented as an integrated solution in the draft masterplan. Although the proposals include new highway capacity, the plan is still in agreement with the County Council's strategic vision of a sustainable future where transport is fully integrated and where walking, cycling and public transport are the 'modes of choice' as effective and obvious alternatives to the private car. The plan proposes:

- **'Better Roads'**. No new road proposals are planned within the Chorley authority area. The proposals are for a new road linking the M55 near Bartle with the A583/584 at Clifton, termed the 'Preston Western Distributor' and supporting delivery of the North West Preston strategic housing area and Enterprise Zone site at Warton. To the south of the River Ribble, capacity improvements would be made to the 'South Ribble Western Distributor' by upgrading the A582 from its junction with the A5083 at Lostock Hall to its junction with the A59 at Penwortham, and completing the Penwortham Bypass with a direct link between the A582 Broad Oak roundabout and A59 west of Penwortham;
- **'Better Public Transport'** enabled by the new road space and focussed on 9 'Public Transport Priority Corridors' that follow all the main arterial routes into Preston city centre, from Moss Side, Hutton, Warton, North West Preston, Broughton, Longridge, Samlesbury, and Chorley. For Chorley this includes two routes:
 1. Chorley - Cuerden - Bamber Bridge- Preston
 2. Chorley - Euxton - Buckshaw Village- Leyland (passing Chorley Hospital)

Each route will be designed on a bespoke basis, capitalising on the opportunities each may present to reallocate road space to public transport or public space, improve junctions, and link to park and ride. Improvements will be made to rail stations at Preston, Leyland and Chorley to improve their attractiveness with better passenger areas and capacity by more parking provision, and a new 'parkway' station to serve North West Preston would be pursued at Cottam.

- **'Better Public Realm'** in our town and city centres, our gateways, and along our public transport priority corridors, is a crucial part of improving the image and attractiveness of the area, stimulating and supporting business, and encouraging people into our towns and city centres, to walk and cycle, and to use our public transport. It comprises the streets, squares, parks, green spaces and other outdoor places that require no key to access them and are available, without charge, for everyone to use.

11. The County's master plan also gives consideration to how the highway and transport network could develop beyond 2026, identifying two further major infrastructure improvements which would improve connections to the strategic road network for much of the Preston area. They are:

1. The Guild Bridge – a new crossing of the River Ribble to link the Preston Western Distributor and the South Ribble Western Distributor roads (as identified in paragraph above)
2. M6 "Managed Motorway" between junctions 29 and 32 to be implemented by the Highways Agency including access control; and variable speed limits.

12. The master plan exercise represents the beginning of a programme of substantial infrastructure delivery to serve Central Lancashire over the next 13 years and beyond. For the improvements to be delivered there will need to be a substantial investment and a

commitment from a variety of providers to see it through - County and District Councils, Lancashire's Local Enterprise Partnership, Highways Agency, Network Rail and the support of private business and house builders too.

13. The cost of the proposals for delivery by 2026 presented in the draft master plan is estimated at circa £275 million. Crucially, the master plan identifies the various sources of funding that would be relied on to deliver these improvements, to come from public and private sources, in order to demonstrate that the improvements are affordable. A detailed timetable for delivery is also presented, which would see the improvements delivered in the period to 2025/26.
14. Because the delivery and funding of these proposals will rely on a number of infrastructure providers and a variety of funding 'pots', the County Council will need to commit resources to work closely with partners to make sure there is the guarantee of their support and assistance, and funding to follow. The County Council has stated key amongst these will be the Central Lancashire District Councils who will all need to commit significant Community Infrastructure Levy (CIL) monies to deliver, and ultimately benefit as a sub-region from, these strategic improvements. That will inevitably extend to funding infrastructure outside the collecting authority's administrative area. In turn, through this exercise, the County Council should be in a position to present evidence to the forthcoming examinations considering District site allocations to demonstrate that affordable and deliverable improvements can be made to the highways and transport network to support Central Lancashire's development strategy.

Response to the Draft Masterplan Consultation

15. The County Council has a consultation questionnaire with 10 broad questions. Question 1 asks which of the options 1-3 do you think Lancashire County Council should follow. Questions 2 - 5 are tick box questions and ask how strongly do you agree or disagree with the 3 main road schemes identified for Preston and South Ribble; the Public Transport Priority Network, improving railway stations and improving streets and public realm. Question 6 asks for any comments about the proposals or any suggestions. Questions 7 – 9 cover the consultation process and Question 10 has a tick box on how often types of transport are used.
16. In response Chorley Council supports Option 3 but has concerns about the limited schemes identified for Chorley, the funding expectations through CIL and the omission of proposals from the masterplan. These are:
 - I. The proposals for the Chorley area represent a short shopping list yet the document implies that Chorley Council is expected to give a significant contribution from the CIL for all the improvements in the Central Lancashire area. Clarification is required on how the CIL contribution has been calculated to support the programme and what proportion they expect from development in Chorley. Consideration also needs to be given to modifying the CIL figures further given the recent announcement by the Planning Minister Nick Boles on the devolvement of a minimum of 15% of any CIL monies to be spent in local neighbourhoods, Parish and Town Councils up to 25% where Neighbourhood Plans exist.
 - II. Consideration also needs to be given to the fact that the Central Lancashire authorities are still in the process of securing CIL adoption and whilst there is considerable reliance being placed on this funding stream, at the same time Lancashire County Council have currently lodged an objection to the CIL having concerns over whether the Councils in setting CIL rates have used appropriate available evidence and have struck the appropriate balance between the desirability of funding infrastructure from CIL and the potential effects (taken as a whole) of the imposition of CIL on the economic viability of development across the districts.

- III. If Chorley Council makes a decision to allocate CIL monies to the infrastructure improvements, Chorley Council would like the investment returned by Lancashire County Council as and when there is a return from the strategic developments and improvements in Preston and South Ribble.
- IV. There is no reference to broadband in the Masterplan proposals. Broadband is a key link to infrastructure and Chorley Council would want to spend CIL monies on this if there are gaps in the coverage of the Chorley area as the broadband programme is rolled out.
- V. The Masterplan does not address highway matters and capacity concerns at key pinch points within the highway network in Chorley. An increase in development will invariably add further pressure on key pinch points identified below:
- The Hartwood roundabout A6/A674 and A6/B5252 Euxton Lane roundabout
 - The A49 Preston Road /A581 Balshaw Lane roundabout
 - The Hayrick junction – B5256/A49
 - Links from A49 to Cuerden Strategic site

We would expect the revised plan to outline how congestion in these areas will be addressed.

- VI. In relation to the two Chorley 'Public Transport Priority Corridor' routes has there been any analysis by the County Council to see if these corridors need upgrading based on usage/frequency, because in making these changes/improvements significant pressure will be put on these already busy roads and key pinch points in the Chorley area.
- VII. The public transport priority corridors run through local centres and the County Council has indicated they will also make sure the measures put in place improve the public realm along these corridors, particularly the local centres. Figure 14 of the masterplan shows public realm improvements but none are shown in Chorley town or the authority's administrative area. Can the County Council clarify in the final document if there will be public realm improvements and if so what and where.
- VIII. The document states that by focusing on the eight priority corridors (two of which are in Chorley) you can significantly improve the quality and reliability of services using the corridors. Reference is made to providing dedicated transport facilities where possible such as bus lanes and junction improvements. However, clarification is also sought on what improvements if any are being suggested for the bus services. There are already good services operating between Chorley and Preston. However, there are deficiencies in bus services in other parts of the borough e.g Hoghton and Brindle have a connection to Leyland but not Chorley the service from Blackburn to Chorley through Abbey Village, Withnell and Wheelton is only hourly and services from the Western villages to Chorley are also limited.
- IX. Clarification is sought on how improved parking at Chorley Railway Station is addressed. Is there an expectation that Chorley Council will make available part of Friday Street or Portland Street Car Park for additional parking?
- X. The draft document recognises under strengths and opportunities the importance of fostering economic growth including key strategic sites as a focus for development. Whilst specific reference is made to the Lancashire Enterprise Zone, Chorley would be looking for explicit reference to LCC supporting the infrastructure at the other employment sites for sub-regionally significant developments identified in the Core Strategy eg Botany/Great Knowley in close proximity to junction 8 of the M61..
- XI. The provision of a new railway station at Coppull in relation to links with Wigan and Manchester/Liverpool is omitted.

IMPLICATIONS OF REPORT

17. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	X	Customer Services	
Human Resources		Equality and Diversity	
Legal	X	Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

COMMENTS OF THE STATUTORY FINANCE OFFICER

18. The report sets out that the key issue in relation to the financial aspect of the Strategy is the use of the Council's CIL money. It will be for the Council to decide, under the Duty to Co-operate, how they allocate the Councils CIL. Therefore, clarification about the assumptions used in the Strategy would be welcome. To date we have had no discussion with the County Council in respect of the assumptions made.

COMMENTS OF THE MONITORING OFFICER

19. The use of CIL raised within Chorley Borough should only be used to support infrastructure that specifically supports this Borough. This could be outside the borough boundaries but care must be taken to ensure that expenditure is correctly incurred.

LESLEY- ANN FENTON

DIRECTOR OF PARTNERSHIPS, PLANNING AND POLICY

Background Papers			
Document	Date	File	Place of Inspection
Central Lancashire Highways and Transport Masterplan	16 January 2013	Local Development Framework Working Group	http://council.lancashire.gov.uk/documents/s17147/Appendix%20A.pdf
Report Author	Ext	Date	Doc ID
Alison Marland	5281	21 January 2013	***

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